

# **REFERAT Studienævnet for Internationale Studier d. 26-04-2023**

**Mødedato** Onsdag d. 26. april 2023 kl. 13:00

**Mødested** RUB Undervisningsrum 2

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**Punkt x: Lukket**

# **Punkt 1: Approval of the agenda**

## **Beslutning**

Present:

Laura Horn (chair), Line Engbo Gissel (via Teams), Lone Riisgaard, Thorkil Casse, Oliver Jay Tang Byron (vice-chair), Vilte Maldziute, Aleksander Fløystrup Nielsen, Klaas Dykmann (Head of Studies, IS), Sevasti Chatzopoulou (Head of Studies, IPG - via Teams, left early).

Absent: Sofie Würtz

The agenda was approved with the following changes:

Item 8, Evaluation revisions for the study board to comment on, was postponed to the May meeting.

Item 10b, Study Board culture was moved to the June meeting. Evaluation: what works, what does not?

Item 13, ChatGPT, postponed.

## **Punkt 2: Approval of minutes from the March meeting**

### **Beslutning**

The minutes were approved.

The SB agreed that from now on, absence as well as presence of the members should be noted in the minutes.

### **Bilag**

Minutes March

## **Punkt 3: Orientation from the chair**

Update on To-do list

### **Beslutning**

Laura informed about the head of studies-situation at IS. Klaas stops by September but a replacement has still not been found.

The SB discussed the cutbacks. As an SB we do not have decision power concerning the lay-offs and still we will be affected by them. SBs have to look into how courses and exams can be cheaper and still have the required quality. The discussion starts at today's meeting (item 6). The SB will also look into the number of classes for 5 and 10 ECTS courses. IPG has already done this and reduced the number of classes at some courses.

We will need to navigate between interesting programmes of high quality and economic viability as we have to acknowledge the economic logic.

At this meeting there is not time for an in depth discussion of the cutbacks and the general situation but it will be on the agenda for the next meeting.

## **Punkt 4: Subject Selection Day**

The Heads of Studies, as well as the SMT, will be presenting the experience from the subject selection day on April 19th.

### **Beslutning**

Overall, the day was a good experience with a nice ambience. The cooperation between heads of studies and the student environment tutors was good.

It was, though, a pity that many asked if the BA qualifies for master programmes at other universities. Also, there were not many visitors for the second round.

Many asked questions about our master programmes rather than the bachelor programme.

Take-away from the Subject Selection Day: There should have been folders for the BA-programmes - not only the master programmes. Maybe just a flyer?

The SB expressed a small worry that the new programme in socio-economics will take students from the IS-programme.

At the August meeting, it could be a good idea to talk about a follow-up at the beginning of next semester. It would be interesting to ask the students who attended the subject selection day for feedback e.g., if it affected their choice.

## **Punkt 5: Approval of course descriptions at study.ruc.dk**

The board is requested to consider and approve the activity description as presented in the cover.

Update 25/4.

First agenda have technical issues.

You can see the appendices here.

[Internationale studier F23.xlsx](#)

[IS Subject modules F23.](#)

### **Beslutning**

Below, the decisions of the SB. Helle will convey them to Thomas Køier who will contact the course responsables.

#### **IS-subject module activities**

Subject module course War, Peace and Insecurity: The expected working hours have to be specified (participation, preparation, exam).

The SB had a discussion about standardizations e.g., length of descriptions. The SB will look into that in the autumn as it is a study regulation matter.

Subject Module Project 1 and 2: Dates must be updated. The SB wondered why the term guidance and not the term supervision is used in the description. According to the study regulation the correct term is supervision.

#### **Master programme activities**

Edited Book Project: There are no students. Therefore, the description should not be posted on Study.

Foundation course: Delete what is in brackets and the last sentence. Receive feedback.

Gender As a Method: Spelling error: assessment (2 times 2 s's) - to be corrected. Remember for the autumn discussions about method courses offer: Does not make sense to have two method courses about the same item in the same semester even if one is in English and one in Danish.

Global Youth Social Movements: 12 classes. Is the excursion included or not? Must be specified.

International Institutions.: ECTS must be corrected (270 hours).

International Policy Analysis: copy paste of the wrong stuff? ECTS must be corrected. "Grading is based ..." slettes! Explain, describe, assess. Thomas Paster and Laura have a talk. Too much for an oral exam.

Master thesis: fine.

Qualitative Interview Sociological Science, Methods: The word "course" is missing after "5 ECTS". Exam incl. prep. = 30 hours.

Social Network Analysis course: ok. 7 point grading scale is a copy paste. Should be deleted.

Sustainability, Development and Inequality: Work break-down: needs clarification, incl. math.

## **Bilag**

Cover IS.docx

Internationale studier F23.xlsx

IS Subject modules F23.xlsx

## **Punkt 6: Approval of exam forms for electives for upcoming semester's offer**

Link for excel sheet.

[Internationale studier F23 Exam forms.xlsx](#)

### **Beslutning**

Portfolio-exams are more expensive. We can set a standard concerning the number of exams that can have portfolio-exams and ask the heads of studies to implement this. Laura will initiate a conversation with the heads of studies.

Specialization courses are all portfolio. That is not acceptable. Laura conveys this to the heads of studies.

Quality assurance duty: we need more diverse exam forms.

Who are the course responsible for E23 and F24? Laura talks to them. Nice nudging.

### **Bilag**

Cover IS.docx

[Internationale studier F23 Exam forms.xlsx](#)

## **Punkt 7: Lukket**

## **Punkt 8: Evaluation revisions for the study board to comment on**

Based on development work on ISE's evaluation practices, the attached material with draft of harmonised questionnaires is recommended for the Study Board to comment on.

This for the purpose of making the material ready for the study board's approval at the study board meeting in May.

Attachments:

Attachment 1: Presentation

Attachment 2: Draft of new questionnaire for course evaluations

Attachment 3: Comparison of new and old course questions

Attachment 4: Draft of questionnaire for evaluation of projects, internships, and MA theses

Attachment 5: Comparison between proposed new questions and existing questions, project, internship and MA thesis evaluations

### **Beslutning**

Postponed to the

### **Bilag**

Attachment 1. Presentation.docx

Attachment 2. Draft of new questionnaire for course evaluations.docx

Attachment 3. Comparison of new and old course questions.docx

Attachment 4. Draft of questionnaire for evaluation of projects, internships and MA theses.docx

Attachment 5. Comparison between proposed new questions and existing questions, project, internship and MA thesis evaluations, I.docx

## **Punkt 9: Lukket**

# **Punkt 10: Revision of exam handbook and Common Rules**

## **Beslutning**

The SB agreed that this the important changes of the Common Rules come with a very short notice.

About the Common Rules:

Ad a) The SB wants clarification: we expect that the discontinuation of the administrative course enrollment does not apply to first semester students? The SB stresses the importance of communicating this to the students and underlign that this needs more than just an e-mail to the students.

Ad b) The SB had some comments concerning a minimum group size of 3 persons for projects at RUC e.g., that it is a better way to save than e.g., fewer lessons. Also, an extra effort is needed in the group formation. Maybe 2½ days in stead of 2. The SB expressed a worry that maybe we will be asked for more dispensations for one-person projects. A positive note about bigger groups is that they often get better grades. Laura will contact the heads of studies about this.

Helle finds out if we have to approve - if not we appreciate the collective hukommelse

## **Bilag**

Mail fra US-Martin.Stampe.Noer.docx

Rev.-of-exam-handbook-CommonRules.docx

Eksamenshåndbog RUC 2021.pdf

Faellesregler\_2022.pdf

## Meeting in the Study Board for International Studies 26 April 2023

### Item 14, Revision of exam handbook and Common Rules

#### **Recommendation**

It is recommended that the Study Board supports the Vice Dean's feedback to US - see appendix. The Board is also encouraged to recall challenges in relation to choice of examination forms in connection with the candidate reform, so that these can be communicated to US if they are still considered relevant.

#### **Background**

In an email to the vice-deans dated 21st March, US requests input for changes to the exam handbook and the Common Rules.

The email states that it is mainly about moving "... actual educational rules into "Roskilde University's common educational rules", so that the exam handbook appears more clearly as the pedagogical/didactic handbook it is intended to be ...", and adding the following decisions to the Common Rules:

- a) The discontinuation of the administrative course enrollment (ALF Dec. 2022)
- b) A minimum group size of 3 persons for projects at RUC (UL March 2023)
- c) As mentioned, there is a wish for the educational rules to be moved from the Examination Handbook to "Roskilde University's common educational rules" (ULF March 2023)"

It is also possible to report "other possible adjustments" of the exam handbook. Among other things, The Vice Dean proposes to clarify that it must be possible to mention specific elements to be included in a project (e.g., a literature review, a policy brief, a summary).

#### **Appendices**

- E-mail from the Central Administration of 21 March
- Memo: The vice-dean's feedback to the Central Administration
- Exam handbook
- Roskilde University's Common Rules

## **Punkt 10: Studyboard culture**

## **Punkt 13: Chat bot discussion.**

## **Punkt 14: Items for next meeting**

Approval of revised evaluation practice

### **Beslutning**

The SB meeting was ended without dealing with this item, but it is clear from other items on the agenda that the SB will have this on the May meeting agenda:

The financial situation and its consequences

And two of the postponed items:

Item 8, Evaluation revisions for the study board to comment on, was postponed to the May meeting.

Item 13, ChatGPT

## **Punkt 15: Any other business**

The evaluation for Project in Applied International Politics and Governance were not there in the last meeting. And is therefor attached below.

### **Bilag**

Project in Applied International Politics and Governance