

# **DAGSORDEN Studienævnet for Naturvidenskabelige uddannelser d. 29-02-2024**

**Mødedato** Torsdag d. 29. februar 2024 kl. 14:00

**Mødested** 28A.1-11 - Mødelokale A1 - Videokonference (16)

## **Indholdsfortegnelse**

Approval of agenda.....	3
Lukket.....	5
Lukket.....	6
Approval of open minutes - only for members of the former study board.....	7
Approval of minutes from constitutive study board meeting.....	8
Announcements from chairperson.....	12
Announcements from students.....	13
Approval of administrative annual cycle for 2024 and ideas for future topics.....	14
Evaluation of Open House event 2024.....	15
Evaluation of semesterstart.....	21
Discussion of renewed evaluation questionnaire re. master theses and the master programmes.....	22
Any other business.....	23

## **Punkt 1: Approval of agenda**



## **Punkt 2: Lukket**

## **Punkt 3: Lukket**

## **Punkt 4: Approval of open minutes - only for members of the former study board**

This is only for members of the former study board since it regards the last ordinary study board meeting of the 2023-study board.

Former members:

Jesper, Lotte, Per and Magnus.

The minutes are approved from the former chair Kristine Niss.

### **Bilag**

UDKAST åbent referat 29.01.24.doc

## **Punkt 5: Approval of minutes from constitutive study board meeting**

22. February 2024

Minutes of the constitutive study board meeting

---

**Dato:** 29. januar 2024

**Tidspunkt:** 15-15.30

**Lokale:** 28A.1-11

**Members:** Lotte Jelsbak (Medicinalbiologi, Molecular Biology and Molecular Health Science), Per Meyer Jepsen (Environmental Biology, Bioprocess Science and Environmental Science), Jesper Schmidt Hansen (Mathematics and Mathematical Bioscience), Nicholas Bailey (Fysik/Physics and Physics and Scientific Modelling), Anakin Johann Diermayr (Mathematical Bioscience), Magnus Riber Mygind (Environmental Science), Mikkel Christian Gilberg (Chemical Biology), Camilla Michelle Thorup Andersen (Molecular Health Science), Marcell Balogh (Physics and Scientific Modelling)

**Observer:** Frederik Diness (Kemi/Chemistry and Chemical Biology), Annemette Palmqvist (vice-dean INM)

**Adm.:** Susanne Bartram (ref.)

<b>1.</b>	<b>Approval of agenda</b>  Agenda approved.
<b>2.</b>	<b>Constitution of Study Board of Natural Science</b>  The meeting starts with a brief introduction of the members and Susanne briefly explains the tasks of the chair and vice-chair entailing: <ul style="list-style-type: none"><li>- Making the agenda</li><li>- Processing applications from students</li><li>- Chair leads the meetings</li></ul> The constitution of the study board is done by electing a chair among the scientific staff and a vice-chair among the student representatives.  Lotte Jelsbak runs for the post of chair and is unanimously elected. Magnus Riber Mygind runs for the post of vice-chair and is unanimously elected. Valg af formand for 1 år (vælges blandt VIP) og valg af næstformand for 1 år (vælges blandt studerende).
<b>3.</b>	<b>Brief information about the work of the Study Board, including information about the rules of procedure for the Study Board</b>

	<p>Susanne briefly informs about the study boards formal task as stated in the act on university:</p> <ul style="list-style-type: none"> <li>- Quality assurance of education and teaching and ensuring follow-up of education and teaching evaluations,</li> <li>- preparing proposals for the study regulations</li> <li>- approving the plan teaching and exams</li> <li>- to approve applications for credit transfer, including advance credit, and for exemption</li> <li>- to express an opinion within its area in all matters of importance to education and teaching and to discuss matters concerning education and teaching submitted by the rector</li> </ul> <p>Susanne briefly mentions the 3 central points from the rules of procedure for the study board:</p> <ul style="list-style-type: none"> <li>- Closed items on the agenda are subject to absolute confidentiality (closed items: course evaluations and exemptions/dispensations from students)</li> <li>- A member is disqualified to vote/process items on the agenda if they themselves or related parties are part of the subject.</li> <li>- All members of the study board have the right to vote and counts equally.</li> </ul>
<p><b>4.</b></p>	<p><b>Appointment of the travel committee</b></p> <p>The study board can financially support students when travelling in relation with educational activities.</p> <p>The committee consists of 1 VIP and 1 student representative.</p> <p>Nicholas Bailey and Camilla Michelle Thorup Andersen signed up for the task.</p>
<p><b>5.</b></p>	<p><b>English as the study boards working language</b></p> <p>This coming year we have English speaking members.</p> <ul style="list-style-type: none"> <li>- Meeting procedure: meetings are held in English</li> <li>- Agenda: will be in English. If the presentations are prepared by the secretariat they will be in English</li> <li>- Presentations/appendices from the rest of RUC organisation: will not be translated into English.</li> <li>- Items on the closed agenda may not be translated by the study board members by the use generative AI. This is because of GDPR-issues.</li> <li>- Suggestion to deal with the issue of Danish files: the chairperson will at the meeting recap the material in English.</li> </ul> <p>Nick noted that Microsoft Co-pilot is deemed GDPR-compliant – Susanne will look into that.</p>

---

<b>6.</b>	<b>Review of meeting dates</b>  Review meeting dates: Everyone is able to meet thursday 29.02, 14-16.  The members will check out the rest of meeting dates until next time in order to find out if we need to reschedule:  Thur 04.04, 14-16 Thur 02.05, 14-16 Tue 28.05, 9-11 Thur 27.06, 10-12  Tuesdays and Thursdays are difficult days for Magnus.  Susanne informs that new members normally are invited to a seminar together with the new members of the BA-study board, but it has not been possible to find a vacant date. Instead the 6 new members are invited to a short meeting about the workings of the study board.
<b>7.</b>	<b>AOB</b> Noting under this item.

---

## **Punkt 6: Announcements from chairperson**

## **Punkt 7: Announcements from students**

## **Punkt 8: Approval of administrative annual cycle for 2024 and ideas for future topics**

### **What**

1)The study board is asked to approve the administrative annual cycle of 2024. Most items are mandatory for the study board to process.

The annual cycle mirrors 2023 with the exeptions:

April: social semester start event by the students

November: newly elected student representatives are invited to the meeting

2)The study board should discuss if to plan for any other relevant topics to be processed (some examples are attached)

### **Bilag**

Annual cycle 2024.docx

Examples of topics for discussion.docx

## **Punkt 9: Evaluation of Open House event 2024**

# Open House, INM, 8th February

## Visitors

### Bachelor programmes (NAB & NIB)

- Presentations by Head of study Martin Niss: 120+
- Tour de lab (building 27 & 28): 50
- Drop-in zone: 100+
- Study Guidance: 50

### Master and subject modules

- Presentations by Heads of study master programmes: 20-30
- Presentations by Heads of study subject modules: 30-60

### Overall evaluation at NAT:

Pleasant and lively atmosphere

More activity/dialogue at drop in zone compared to 2023

Many English speaking visitors (20-50 % estimated)

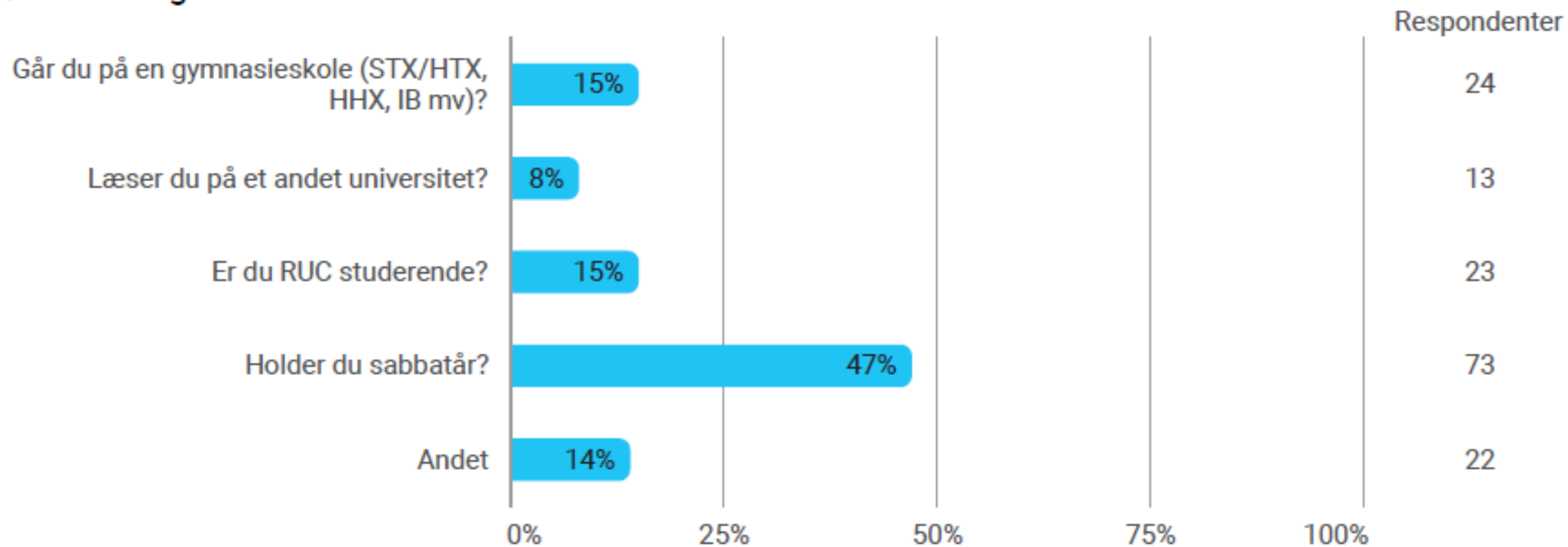
# Visitors´ feedback for over all RUC Open House

Approx 1700 visitors (compared to 1800-2000 in 2023)

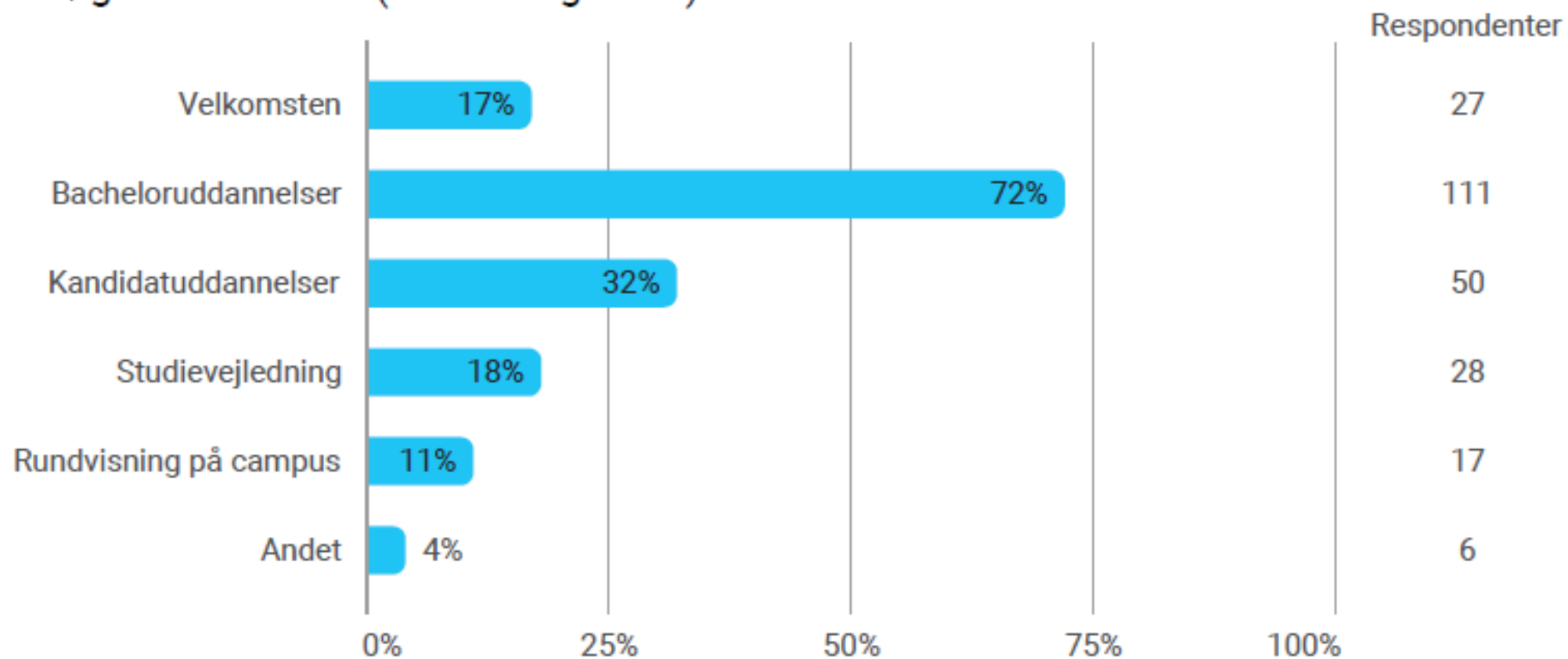
App. 155 interviews with visitors by 10 "green guides" incl two placed under "square root"

- 1/3 from Copenhagen/Frederiksberg
- 96 % rate the overall experience of the Open Day as 4,5 or 5 (on a 5-point scale, with 5 being the best).
- 70% of visitors leave RUC with a better impression than the one they came with (29% with the same impression)
- 81% feel more clarified in their choice of study programme after their visit to RUC

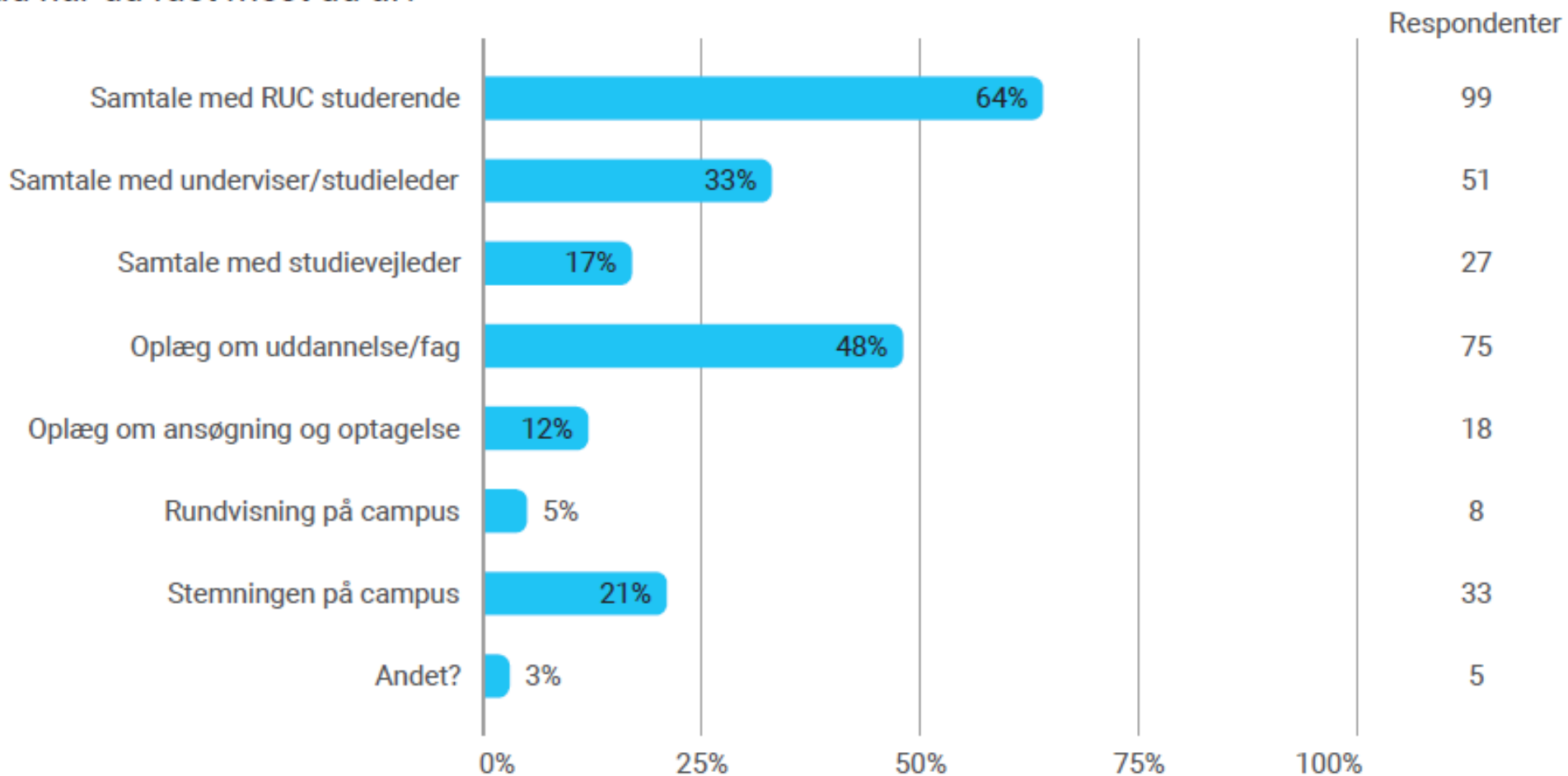
## Først om dig:



## Hvad har du besøgt til Åbent hus (flere muligheder)



## Hvad har du fået mest ud af?



## **Punkt 10: Evaluation of semesterstart**

The members of the study board can bring forward any experiences regarding the semester start.

## **Punkt 11: Discussion of renewed evaluation questionnaire re. master theses and the master programmes**

### **What**

The study board should discuss and bring forward ideas for a renewed evaluation questionnaire for the master theses and master programmes.

Please find attached:

- a presentation on how to approach this task
- a version of the current evaluation questionnaire

### **Bilag**

Discussion of the evaluation questionnaire for theses and the master's programme.docx

Current thesis\_master programme evaluation questionnaire.docx

**Punkt 12: Any other business**