

# **REFERAT PhD Committee for the Doctoral School of Social Sciences and Business d. 15-03-2024**

**Mødedato** Fredag d. 15. marts 2024 kl. 13:00

**Mødested** 25.1-003

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## **Punkt 1: Constitution after election (13.00 - 13.05)**

PhD students are elected for the Executive committee once a year and academic members are elected every 4 years. In the fall 2023 there were elections for both groups and therefore the committee's first task is to decide on the constitution of the new members.

According to the Mandate of the Executive committee, "The Executive committee is expected to nominate a chairperson among its members from the academic staff and possibly a deputy chairperson among the members from the PhD fellows" (See attachment 1.1)

New members from 1st of February 2024 (Can also be seen [here](#))

- Ada Scupola, Professor MSO
- Hanne Warming, Professor
- Peter Triantafillou, Professor
- Johan Fischer, Associate Professor
- Olivier Rubin, Professor
  
- Trine Cosmus Nobel, PhD fellow
- Ida Marie Nyland Jensen, PhD fellow
- Wladimir Santana Fernandes, PhD fellow
- Emilia Teresa Lewartowska, PhD fellow
- Jeppe Bay Lynggaard, PhD fellow

*Alternates:*

- Sebastian Diemer Mørk, PhD fellow
- Marie Huntley Andersen, PhD fellow
- Svante Aasbjerg Thygesen, PhD fellow

### **Beslutning**

The academic members of the Executive committee chose Peter Triantafillou as the chairperson. A deputy chairperson among the PhD fellows was not chosen, because it is optional according to the mandate of the committee.

The Head of the Doctoral School briefly informed about the mandate of the committee which is attached as appendix 1.1.

### **Bilag**

1.1 Mandate of the executive committee at ISE-PhD May 2021.pdf

## **Punkt 2: Approval of agenda ( 13.05)**

Approved beforehand by e-mail

### **Beslutning**

The agenda was approved with no comments.

### **Participants:**

Hanne Marlene Dahl, Olivier Rubin, Johan Fischer, Peter Triantafillou, Ada Scupola, Hanne Warming, Trine Cosmus Nobel, Sebastian Mørk (alternate), Jeppe Bay Lynggaard

### **Cancellations:**

Emilia Lewartowska, Wladimir Santana Fernandes, Ida Marie Nyland Jensen

### **Punkt 3: Minutes from last meeting - approved (13.05)**

Minutes from last meeting – approved beforehand

#### **Beslutning**

The minutes from last meeting was approved beforehand by mail.

Head of the Doctoral School told the committee, that even though members at the last committee meeting requested that the Doctoral School should book meetings for new PhD's with an assigned study leader, it will be more beneficial for PhDs to identify the relevant study leaders themselves with their supervisor. This is because the PhDs can discuss the content of the teaching with the various study leaders themselves, their interests, what they would like to teach, language etc.

At the last executive committee meeting members requested a list of proof-reading companies, and Hanne Marlene briefed that the list is available on intra.

## **Punkt 4: Update from the Head of the Doctoral School - and news from RDS (13.05 - 13.15)**

Update from the Head of the Doctoral School – and news from RDS

1. Enrolled PhD's and defenses held
2. News from RDS
3. MUS from March - April 2024
4. New PDS: Workshop on Academic Publishing and open access - 30th of May 2024  
- <https://study.ruc.dk/class/view/34469> [Attachment 4.2]

### **Beslutning**

Hanne Marlene informed the committee with new from Roskilde Doctoral School (RDS) and from the Department of Social Science and Business. There are currently 42 enrolled PhDs which includes 6 new PhDs in the spring semester. Currently, 4 defenses are expected to be held in this semester.

Co-finance: The deadline for co-finance applications was 1st of March 2024. Hanne Marlene told the committee that the department has three co-financed fellowships available this year. These are not expected to be granted in this round, wherefore there will be another round of co-financed applications with a deadline 1st of September 2024.

Roskilde Doctoral School (RDS) has recently discussed the following topics:

- The wellbeing of PhD students
- EAE (Unit for Academic Development) will develop career guidance for PhDs.

The mandatory Masterclass for Supervisors offered by EAE will have a changed format with 4 sessions instead of 3 due to a changed composition of the participants

In January the annual supervisor forum was held, and three main topics were discussed- These are teaching, new plagiarism process and the minimum requirement for an article-based dissertation. The minimum requirements will also be discussed today at the executive committee meeting.

Personal Development Interviews (MUS in Danish) will be held in March-April and is voluntary for PhDs.

Finally, Hanne Marlene briefed about professor, Curt Rice, visiting the department and therefore offering a PDS: Workshop on Academic Publishing and Open access. The seminar is open for both PhDs and academic staff.

### **Bilag**

4.2 Workshop on academic Publishing w. Kurt Rice.pdf

## **Punkt 5: Course evaluations from fall 2023 (13.15 - 13.20)**

Course evaluations from Fall 2023 (5 minutes) (attached evaluations)

1. SDC: Research Design - Matching Methods and Theory in Social Science and Business Research  
(65% response rate)  
20 participated in the course (max. 20).  
Attachments 5.1 and 5.2
2. Getting Published in a Social Science and Business Journal  
(93,3% response rate)  
15 participated in the course (max. 20)  
Attachments 5.3

### **Beslutning**

SDC: Research Design – Matching Methods and Theory in Social Science and Business Research

The committee noticed the several comments from participants regarding the huge amount of course literature. The committee emphasized that course literature must be equivalent to the amount of ECTS.

Getting Published in a Social Science and Business Journal

The committee noticed the very positive feedback on the course

Both courses can be offered again.

### **Bilag**

5.1 Evaluation\_Quantitative\_SDC PhD Course.pdf

5.2 Evaluation with qualitative comments SDC PhD course 2023.pdf

5.3 Evaluation\_Get your article published.pdf

## **Punkt 6: Orientation: Future course catalogue autumn 2024 (13.20 - 13.25)**

### **Orientation of the upcoming course catalogue for autumn 2024**

(Can be accessed from Study RUC: <https://study.ruc.dk/phd/phd-ise>.)

**4th of September:** PDS: Teaching - tips and tricks of the trade

**10th and 12th of September:** PhD course: Quantitative Research Methods: Introduction to quantitative research methods for qualitative research PhD fellows

**25 - 26th of September:** PhD Course: Writing a Kappe / Frame

**3rd of October:** PhD Course: Introduction to Research Design

**14th - 21st of October:** PhD course: SDC Research Design - Matching Methods and Theory in Social Sciences and Business Research

**22nd of October:** PDS: How to Publish your PhD as a book

**29th of October:** PDS: Weird and Wonderful Work in Progress

**4th of November:** PDS: Writing Retreat in Byens Hus

**13th and 14th of January 2025:** PhD Course: Challenges to Academic Freedom

*The course catalogue for Spring 2025 is also available through Study RUC*

### **Beslutning**

The committee had no comments.

## **Punkt 7: Suggestions for upcoming courses (13.25 - 13.35)**

Suggestions for courses and seminars in the future

- Social Network Analysis: Theory, Method and Application [Attachment 7.1]
- Power interpretive analysis: Pragmatic, Sociology, genealogy and discursive institutionalism [Attachment 7.2 and 7.3]
- Experiences of (in)dignity and (in)equality in work and unemployment [Attachment 7.4]

Any other suggestions from the committee?

### **Beslutning**

#### Social Network Analysis: Theory, Method, and Application

The committee approved the course and requested the course will be published online as soon as possible. However, they strongly emphasized involving a co-lecturer and to adjust the topic so it's broader. Members also requested asking Slobodan about integrating R to the course, which Hanne Marlene discuss with Slobodan.

#### Power Interpretive Analysis: Pragmatic, Sociology, genealogy, and discursive institutionalism

The committee approved the course and had two suggestions:

- 1) PhD students can send their project description 1 week prior to course start, so the lecturers can target the content to their projects and make the course more case based.
- 2) To prevent having three very separate course days the committee suggests two lecturers during feedback sessions.

#### Experiences of (in)dignity and (in)equality in work and unemployment

The committee approved the course but had the following comments:

The course topic looks interesting but can be a bit too narrow. Involving other policy-areas will make the course broader. Also, in the current course description PhD fellows are expected to send in a paper which is extra work for PhDs who already have limited time. Therefore, a member suggested that PhD fellows can send in their project description (max. 5-6 pages) instead.

The committee agreed upon 3 ECTS for this course.

Hanne Marlene requested the course administration to be at Department of Social Science and Business (ISE).

### **Bilag**

7.1 Application Form\_Social Network Analysis (Slobodan).pdf

7.2 Application Form\_Power and interpretive analysis.docx

7.3 Program for phd course on power in interpretive analysis\_March6.docx

7.4 Application Form\_Experiences of (in)dignity and (in)equality and unemployment.docx

## **Punkt 8: Orientation: WIP (Work in Progress seminars) (13.35 - 13.40)**

### **Change of the WIP-format:**

- 3 meetings per semester instead of 4

Fewer meetings, same amount of hours - and skipping the February and September meetings due to semesterstart for BA and MA

#### Spring:

2 hour meeting in March

4 hour session in April (perhaps in Byens Hus)

2 hours in May

#### Autumn:

2 hour meeting in October

4 hours session in November (perhaps in Byens Hus)

2 hours in December

## **Beslutning**

Program leader Lars Buur informed the committee about change of the WIP seminar sessions agreed with the Head of the doctoral school after the supervisory meeting in January. Currently the Doctoral School offers WIP seminars 4 times per semester. Due to high pressure at the department in February and September because of semester start for BA and MA the WIP seminars will be offered 3 times per semester. More specifically the format will be as the following per semester:

1. Session of 2 hours
2. Session of 4 hours and possibly with a visit to Byens Hus, Roskilde
3. Session of 2 hours

The new change will be implemented in the Fall 2024.

**Punkt 9: Short break (13.40 - 13.45)**

## **Punkt 10: Discussion: Minimum requirement for PhD dissertation (13.40 - 14.00)**

### **Beslutning**

1. Head of the Doctoral School briefed the committee about the minimum requirements for an article-based PhD and co-authorship discussed at the annual supervisor forum meeting in January. Based on the discussion, Head of the Doctoral School and PhD coordinator researched the minimum requirements at other Danish Doctoral Schools within the field of Social Sciences. Hanne Marlene summarized the main issues that – at least - needs to be discussed: a) broad vs. very specific requirements b) the role of first, co- and single authored articles c) role of peer-reviewed chapters for edited books.

The process starts with a discussion in the Executive committee followed up upon a discussion with the supervisor forum (a meeting in May is booked).

#### PhD members presented the PhD student's view on the discussion.

Generally, PhD students believe it will be advantageous for them to have a minimum requirement of one single-authored article and can choose themselves whether the rest of the articles will be co- or single authored. The main arguments were the cooperation with supervisor and across of research environments, and the opportunity of being a part of a bigger data set and comparative studies for those in more quantitative studies with the current requirements of minimum 2 single-authored PhD students are much likely to decline an invitation of cooperation if they already have written their single-authored article.

PhD students request a requirement of being first author of all three articles. If the PhD student is writing more than three articles, a requirement should be that the PhD fellow is also either 1st or 2nd author of the following articles to protect the PhD.

Regarding book chapters PhD students believe a requirement should be peer-review

#### Academic members:

Member of the committee, Hanne Warming representing social studies request flexible requirements because of the broad composition at the department. She emphasizes promoting a culture where PhD student doesn't feel pressured into co-authoring. An idea is to implement this in the PhD plan and have the PhD discuss it with the co-program leaders. PhD students agree and furthermore request a workshop on how to navigate the cooperation with supervisor.

Olivier Rubin represents the international research groups at the department. The international research groups did not want the current requirements changed.

Johan Fischer represents International Development Research, and they emphasized a flexibility in the minimum requirements. A single-authored article is the legal right of the PhD fellow, but it is also important to be open to working together with other researchers and learn to cooperate in academia.

Johan suggest requiring both articles and book chapters to be "publishable" in stead of "peer reviewed" because peer review is more difficult on articles than book chapters.

Publishable means that the supervisor would assess the article to be published potentially.

Representative of the Politics and Public Administration environment, Peter Triantafillou, had the following comments to the committee:

No requirements about first, second or third authored, and no cap on maximum number of articles. However, the supervisors experience longer and longer articles.

Regarding minimum number of articles, the research environment believes it should continue to be three but favors only one single-authored and not two as the current requirements. PPA thinks that book chapters should not be a part of the minimum requirement with three articles because peer review is tougher on articles than anthologies. Another argument is to have same guidelines as other Doctoral Schools within the same field. It is only Aalborg University who accepts book chapters while no other Doctoral Schools accept it.

Member Ada Scupola represents Business Economics, who agrees with minimum one single-authored article and two contributions for edited works. Kristian Sund's research environment had mixed opinions; some agree with minimum 2

single authored and others suggest one single authored.

Hanne Warming and Hanne Marlene represents Social Studies, and they support peer-reviewed book chapters to be a part of the minimum 3 article-requirements. The requirements have been discussed at a meeting in social studies, and there were mixed opinions about more than one co-authored article (based on a wish to protect PhD students).

Program leader Lars Buur had also discussed the topic with his research group EPIC, who were very mixed with some very flexible with the standards and others satisfied with the current requirements. Lars emphasized that it is important we keep requiring “publishable” because it is unrealistic to be able to publish three articles within three years. Regarding book chapters he said that they count along in some environments and don’t in others.

A committee member asked if we should involve the minimum requirements of universities outside of Denmark, but due to very different PhD educations the comparison would not be useful.

Head of the Doctoral School thanked committee members for their thorough involvement of their research environments and informed that all supervisors will be invited to a meeting to discuss this further in May 2024.

## **Bilag**

10.1 Cover\_Minimum requirements to PhD dissertation.docx

10.2 Minimum requirement for PhD dissertation.pdf



## **Punkt 11: Feedback: Digital half yearly evaluations (14.05 - 14.10)**

The half yearly evaluation deadline was the 8th of March 2024 for PhD students. Do the PhD fellows and/or supervisors have any comments about the process?

### **Beslutning**

The PhD students had three comments regarding the new digital version of the half yearly evaluations. One was that it is frustrating that they are not able to edit anymore after clicking “finalize”. PhD coordinator replied that the new digital version propose that PhD students and supervisor have a meeting and fill it out together. PhD students can fill out the evaluation beforehand and click save, but a meeting with supervisor must be set up so the supervisor can read it without the PhD clicking “finalize”.

Another comment was that the questions in the evaluation are confusing. PhD coordinator replied that the questions in the template can be discussed at another executive committee meeting.

Finally, PhD students find the allocation confusing. PhD coordinator suggested asking [ise-allocation@ruc.dk](mailto:ise-allocation@ruc.dk) who can help with all questions related to allocation.

### **Bilag**

Language revision companies.docx

## **Punkt 12: Discussion: Norms, staffing of PhD courses and PDS (14.10 - 14.20)**

### **Discussion about teaching hours for PhD course teachers**

#### **Beslutning**

Head of the Doctoral School informed the committee that they will discuss two things: 1) Should the teaching and preparation norm for PhD courses be higher than BA and MA including double allocation, 2) Should Professional Development Seminars (PDS) have the same preparation norm as a PhD course?

The executive committee members strongly agreed that the norm for PhD courses should not be higher than BA and MA and that course lecturers teaching at the same time should not have double allocation. However, for feedback sessions where one lecturer has one half of the participants and the other lecturer has the other half at the same time, then they should have a double allocation together.

All members also agreed that PDS seminars should have the same preparation norm as a PhD course.

#### **Bilag**

12.1 F23 norms (UK).pdf

## **Punkt 13: Future activities for PhD fellows (14.20 - 14.25)**

### **Future activities**

1. Söminen?
2. PhD day after the summer holiday - when?  
- Theme suggestions?
3. Any other activities?

### **Beslutning**

PhD Day: PhD students would like to be a part of coordinating the PhD day.

## **Punkt 12: Misc (14.25 - 14.30)**

Misc.