

REFERAT Studienævn for Den Samfundsvidenskabelige Bacheloruddannelse d. 24-01-2023

Mødedato Tirsdag d. 24. januar 2023 kl. 13:00

Mødested 14.2 - 023

Indholdsfortegnelse

Lukket.....	3
Approval of agenda.....	4
Approval of minutes.....	5
Spring semester project formation BP2 and BA project.....	6
Open Day 9th February.....	7
Study Environment Initiatives, Spring 2023.....	8
New subject module combinations, Autumn 2023.....	9
Study Environment Funds for student initiatives, Spring 2023.....	10
Changes to the course evaluation procedures.....	11
Selection of courses to be evaluated, Spring 2023.....	13
Anything to add.....	14

Punkt 0: Lukket

Punkt 1: Approval of agenda

1) Approval of agenda
Orientation: The Study Board is requested to approve the agenda
Appendix: 1. Agenda January meeting.docx

Beslutning

Present:

Helene Dyrhauge (Chairperson)
Klaas Dykmann (VIP)
Kristine Juul (VIP)

On screen:

David Kaltoft Østergaard Hansen (student)

Absent:

Lars Fulgsang (VIP)
Adam Ahlstrand Christensen (student)
Harismi Balandram (student)
Mihaela Baltic (student)

Study board secretary:
Lasse Lund Skovsgaard

Helene informed the study board that some of the items for the January meeting have been pushed to the February meeting due to delays in the delivery of the material.

Kristine would like to discuss the project examinations on the agenda. The rest of the member board agreed that they would like to discuss this. Helene said she would look at the agenda and find time for it possible in February when the board would discuss the project evaluations and external examiners' reports.

The agenda was approved by the study board.

Bilag

Agenda January meeting.docx

Punkt 2: Approval of minutes

2) Approval of minutes
Orientation: The Study Board is requested to approve the minutes from the December meeting
Appendix: 1. Minutes from December meeting.pdf

Beslutning

Klaas had a few corrections to the minutes from the December meeting, mainly regarding the translation of some Danish terms and making sure that the names of members of the board members are spelled correctly.

The minutes were approved

Action: Lasse will make the changes in the minutes from December

Bilag

Minutes from December meeting.pdf

Punkt 3: Spring semester project formation BP2 and BA project

3) Spring semester project formation BP2 and BA project
Orientation: Oral orientation by Helene Dyrhauge

Beslutning

Helene told the Study Board that she, Thomas Køier Jacobsen and the Coordinators had had a seminar in December, where they planned the teaching activities for Basis projekt 2. Moreover, the BA project formation was delegated to the subject modules and everything was ready for the project formation.

Punkt 4: Open Day 9th February

4) Open Day 9th February
Orientation: Oral orientation by Helene Dyrhauge

Beslutning

Helene informed the Study Board about the programme for the BA-part of the Open Day, including 2 SAB presentations and 1 SIB presentation by her and student abassador, as well as a panel discussion about study life SamBach with Martin Bæk Carstensen (course leader and coordinator), Tina Rustgaard (supervisor) and Sofie Würtz (student representative) and a zone for the subject modules. Furthermore Helene emphasised the importance of advertising the Open Day.

Klaas asked whether 2nd semester students normally attend the Open Day to learn about the subject modules, and suggested that the subject module zone might be a bit excessive.

Adam said that it is important for the students to be able to talk with people from the subject modules. In his personal experience it meant a lot for himself and his peers.

Helene added that the time the students spend on subject modules equals half of their time on the BA-programme which makes it quite relevant and added that the subject selection day is held on 19th April.

Helene explained that the prodeans wanted the Open Day during the same week as the other Universities, although this is one of the busisest times of the semester. Many people are on winter holidays in week 7 and 8 and week 9 is too close to the application deadline for the MA -applications on 1st March as well as the deadline for the quota 2 BA-applications on 15th March.

Punkt 5: Study Environment Initiatives, Spring 2023

5) Study Environment Initiatives, Spring 2023
Orientation: Oral orientation by Lasse Lund Skovsgaard
Appendix: 1. Annual wheel 2023 - study environment initiatives.pptx

Beslutning

Lasse presented the annual cycle of the centrally planned events for the students throughout 2023. The dates for Spring semester have been identified, while the dates for the events during the Autumn semester will be decided in April.

Bilag

Annual wheel 2023 - study environment initiatives.pptx

Punkt 6: New subject module combinations, Autumn 2023

6) New subject module combinations, Autumn 2023

Orientation:

From E23 it will be possible to pick a series of new subject module combinations:

SAB

- Politik og Forvaltning + Socialvidenskab
- Politik og Forvaltning + International Studies

In addition the new Subject Module in Sociale Economics will offer a 70 etcs course option.

SIB

- Politik og Forvaltning + International Studies

Appendices:

1. Nye bachelorkombinationer med retskrav og begrundelse .docx
2. Bachelor(kombinations)uddannelser december 2022.docx
3. Retskrav_kandidatuddannelser_141222.docx

Beslutning

Helene informed the Study Board that the new subject module in Samfundsøkonomi will be available as a 70 ETCS single subject module and a Master programme, while the new MA programme Samfundsjura does not have a subject module.

Furthermore Politik og Forvaltning (a Danish subject module) can now be combined with the subject modules in Socialvidenskab and the Internationale Studies (for both the Danish and International Bachelor Programme).

Bilag

Nye bachelorkombinationer med retskrav og begrundelse .docx

Bachelor(kombinations)uddannelser december 2022.docx

Retskrav_kandidatuddannelser_141222.docx

Punkt 7: Study Environment Funds for student initiatives, Spring 2023

7) Study Environment Funds for student initiatives, Spring 2023

Orientation:

The Study Board is requested to share the following:

The Institute of Social Sciences and Business has received a sum of 26.500 kr. which is specifically aimed at supporting student environment initiatives among – and headed by – the students during the Spring semester 2023. The important thing being that students in question want to take an active part in the initiative.

Any single individual or group of ISE students can apply, however, in order to gain access to the funds the students MUST enter a collaboration with the department, more specifically Study Environment Coordinator Lasse Lund Skovsgaard (llunds@ruc.dk), who will help to ensure that the initiatives are generally beneficial and in line with regulations at the university (In essence: that the money isn't spent on strong alcohol and parties just for the sake of becoming drunk).

That's not to say that an initiative can't have a specific aim, mainly targeting students of a single programme or cohort. Academic staff are also more than welcomed to join in a collaboration with groups of students and apply together.

The money can be spent on anything from events and salaries for external speakers/performers to acquisitions of physical stuff (in the case of acquisitions, this would require for the students to form some sort of more or less loosely structured organization who would have a regular use of the acquisitions. Existing organizations can apply as well).

Beslutning

Lasse informed the Study Board about a sum of money, which the Department of Social Sciences and Business (ISE) has received from the central administration. The money has to be used for student social activities

Adam said that there have been issues with double room bookings, which unfortunately have led to cancellation of student run events.

Lasse replied that the Student Environment Tutors can help with room bookings.

Punkt 8: Changes to the course evaluation procedures

8) Changes in the course evaluation procedures

Orientation:

It is requested for the Study Board to approve the attached description of the course evaluation procedures and the use of a template for course convenors reports on midterm and final evaluations.

The description of the procedures is a summary of established procedures with assignments of responsibilities of the actions as well as slight changes:

1. Instead of reporting on the midterm evaluations, the course convenors are asked to make a compiled report on both the midterm and the final evaluations after the course has ended.
2. The course convenor is instructed to allocate 10-15 minutes for the midterm and final evaluations each during the appropriate session.
3. The course convenor is advised to give feedback to the students after both the midterm and final evaluations, as it is something the students have requested to help with the student engagement.

Appendix:

1. Process for Course Evaluations.docx
2. Course convenor's feedback on course evaluations, Smbach.docx
3. Kursusansvarliges tilbagemeldinger på evaluering.docx
4. Proces for kursusevalueringer, Sambach.docx

Beslutning

The study board discussed the proposed new departmental evaluation processes.

Kirstine asked whether it would be possible to do a verbal midterm evaluation and added that the procedures seems very specific and elaborate.

Helene replied that verbal midterm evaluations are part of the process. She added that it is important for the course leaders to include a written reflection based on the mid-term and final evaluation. The new evaluation practices is very similar to the existing process used by the Sambach study board. The aim of the process is to harmonise the processes and questionnaires across the Study Boards in the department.

Helene added that Andres from the secretariat is revising the questions in the survey and he has held meetings with Bodil and the Chairmen from the other study boards. Moreover, Andres has tested the questions on the Student Environment Tutors to ensure the questions make sense for the students. The aim is to harmonise the questions, thereby enable comparison between study boards and reduce the workload for the secretariat.

Klaas agreed that anyone could use the evaluation process as a tool, but he was concerned that a complex evaluation process might lead to evaluation fatigue among the students and added that it is import to leave time for the students to fill out the evaluations during the class.

Helene replied that the new evaluations will have fewer questions than previously and that she hoped the final questionnaire is ready to be presented on the February meeting.

Adam asked if there is a reason why all the courses aren't being evaluated each semester.

Helene replied that all the basic courses are normally evaluated during the semester (Spring or Autumn) which they run. The official evaluations strategy of the University states that no more than two years may pass between two evaluations of

the same course, however, she believes that to be too long in between.

Bilag

Process for Course Evaluations, SamBach.pdf

Course convenor's feedback on course evaluations, SamBach.pdf

Kursusansvarliges tilbagemeldinger på evaluering, SamBach.pdf

Proces for kursusevalueringer, SamBach.pdf

Punkt 9: Selection of courses to be evaluated, Spring 2023

9) Selection of courses to be evaluated, Spring 2023
Orientation: The Study is requested to discuss and approve the listed educational activities for evaluation in F23
Appendix: 1. Educational activities to be evaluated in F23, SamBach.docx

Beslutning

Helene stated that the Study Board requires the full name of each courses instead of abbreviations because everyone might not know what BK2, BC8 etc. stands for.

Kirstine mentioned that it is a shame that Bruno Latour is not part of the reading for BK2 Sociologi because this is part of teaching at the HumTek bachelor degree.

Helene replied that Sambach is a different programme from HumTek and that it is important that the course support the subject modules in social sciences. However, if anyone have suggestions for the content of the course, they are welcome to contact course leader Bjørn Thomassen.

With regards to the courses selected for evaluation this semester, Helene said that "International Business Law" received bad reviews last spring and that the course has to be evaluated again this spring. Moreover, the elective course "politiske tænkere" has never been evaluated and should be evaluated this Spring.

Klaas asked why so many of the courses are evaluated each semester.

Helene replied that the Study Board previously has decided to evaluate the basic courses each time they are run.

Klaas said that there should be limited number of questions in the evaluations because it would make it easier for the study board to identify potential issues. Moreover, Klaas thought that there should be less than 10 questions (with the opportunity for the students to write a comment) this would make it easier for the students to participate in course evaluations. He added that it would be nice to have a student perspective on the amount of questions.

Helene commented that it's important for course leaders to reply to the students on their course evaluation. This feedback will show that the course evaluations are important and can help change things in a course. Although it is not possible to change everything.

Adam asked Helene to explain what she meant. Helene replied that some structural things such as changes to the schedule and time of the classes might be hard to change as the university teach between 8am and 6pm and not everyone can have classes when it suits them.

Bilag

Educational activities to be evaluated in F23, SamBach.docx

Punkt 10: Anything to add

10) Anything to add

Beslutning

No other items were proposed