

REFERAT PhD Committee for the Doctoral School of Social Sciences and Business d. 20-09-2024

Mødedato Fredag d. 20. september 2024 kl. 13:00

Mødested 25.1-003

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Punkt 1: Approval of agenda (13.00 - 13.05) (Minutes approved by mail)

Approval of agenda

Alternates:

Marie Huntley Andersen instead of Emilia Lewartowska

Sebastian Diemer Mørk instead of Wladimir Santana Fernandes

Beslutning

Meeting Minutes

Date: 20. September 2024

Participants: Peter Triantafillou, Johan Fischer, Olivier Rubin (online), Ida Marie Nyland Jensen, Jeppe Bay Lynggaard, Sebastian Diemer Mørk (Alternate for Wladimir), Marie Huntley Andersen (alternate for Emilia), Seline van de Wouw (stepping in to fill Trine's spot).

Absentees: Ada Scupola, Emilia Teresa Lewartowska, Wladimir Santana Fernandes, Trine Cosmus Nobel,

Chairperson: Lars Buur

Taking minutes: Ida Bruhn Bull

Approval of Agenda:

- Approved via email prior to the meeting.

Punkt 2: Orientation: Update from the Head of the Doctoral School - and news from RDS (13.05 - 13.15)

Update from the Head of The Doctoral School and news from RDS

Currently enrolled PhDs: 51

Incoming PhDs Sep and Oct: 4

Defenses in fall 2024: 5, in progress

Listings: 6

New rules regarding screening of the dissertation (appendix)

Beslutning

Orientation from the Head of the Doctoral School:

- Currently enrolled PhDs: 51, Incoming PhDs: 4, Defenses in fall 2024: 5, in progress, Listings: 6
- Timing of screening updated.
- New template for supervisor statements introduced.

Bilag

Guidelines for screening of PhD dissertations at Roskilde University for text similarity.pdf

Submission form for text similarity screening.pdf

Punkt 3: Decision Point: Delegation and dispensation

Decision point:

Up until now Hanne Marlene and the PhD Coordinator has been responsible for approval of conferences and ECTS, dispensations of different kinds, but according to the common rules at RUC for PHD school activities this require a formal delegation by the executive committee lasting for a year. With the change to Lars Buur as head of school and the return of Ida Bull as coordinator we need to formalized approval of delegation of all cases that involves a dispensation.

The approval entails continuous updates on decisions at the next executive meeting.

For examples:

How many PhD's got granted ECTS for konferences in the last semester

How many got an extension of their PhD

Dispensations related to article based dissertations

Some issues regarding taking the screening course and so forth.

This can be done by approval by the meeting and minutes being endorsed.

Beslutning

Delegation and Dispensation:

- Regular updates on dispensation cases (merits, applications, rejections) to be provided at each meeting.

Punkt 4: Decision point: Rules for composition of Executive committee

Decision point:

Rules of composition for the executive committee

The Bylaws for Roskilde University (Roskildes vedtægter) states, that there must be at least 2 and up to 5 PhDs in the executive committee and the same goes for VIP. (page 13-14).

1. It doesn't state, that the Head of School is automatically a member, but this is a decision point.
2. Currently, the discussion is, if there are too many VIP-members in the committee.

This means that currently we have too many VIP-members.

The legal department has strongly indicated that the PhD school head has to act on it as it is not legal.

There is furthermore scheduled elections to the executive committee at central level for all PhD school for autumn term. How our recent constitution fit into the university common rules cyclus is presently discussed at central level.

Complaints about the present election of members for executive committee among research groups have been raised as no formal process seems to have been carried out at least for some of the four environments. So we need to discuss the election process in order to enhance legitimacy.

Beslutning

Executive Committee Composition:

- Agreed to continue as usual if all members are elected.
- Possible extraordinary meeting or mail hearing for final decision.
- Update about situation will follow but the level of open democratic election varied greatly among the three present VIPs.

Bilag

Roskildes Vedtægter.pdf

Bylaws Roskilde.pdf

Punkt 5: Break

Beslutning

No break was actually held

Punkt 6: Discussion: PDS, courses and crossovers EAE

EAE offers a wide range of professional development courses each semester. We should check that we don't do any replications - is there a need to adjust our course portfolio.

Material included. List of courses from EAE.

Beslutning

PDS and EAE Course Crossover:

- No major overlap identified between PhD courses at ISE and EAE courses.

Bilag

Bilag - kurser på EAE.pdf

Punkt 7: Discussion: Supervisor groups and co-supervisors

Orientation: We'd like to integrate and involve all co-supervisors in the different supervisor groups and also in the supervisor forum each year.

Especially to make sure, they are aware of the responsibilities of a main supervisor and as part of preparing them to become main supervisor.

Beslutning

Supervisor Groups and Co-Supervisors:

- Communication with co-supervisors and their participation in yearly meetings and cluster meetings made optional.
- Suggestion that co-supervisors can use of some of the 14 hours of pedagogical hours to participate in meetings. Will have to check with Bodil Damgaard if it can be accepted but could be an option.

Punkt 8: Decision Point: Course evaluation -Spring 2024

Decision point:

Courses to evaluate from spring 2024

Co-Creation of public value

Get your article published in a social science and business journals

Qualitative Document Analysis - Approaches and software use

Research Design

Courses coming in fall 2024, just t.o.

Introduction to Quantitative methods: 10 og 12. september

Social Network Analysis: Theory, Method, and Application: 16 - 17. september

Writing a Kappe/Frame: 25 - 26 september

Introduction to Research Design: 7. oktober

Analysing the power of ideas and knowledge: 26. november

Challenges to Academic Freedom: 13 - 14. januar

Beslutning

Course Evaluation (Spring 2024):

- **Co-creation** and **Getting Published** courses: Approved without comments.
- **Qualitative Document Analysis**: Simplification suggested for the evaluation; free-text responses could be reduced.
- **Research Design**: Overlap to be corrected for spring; rotation of VIP teaching staff to be implemented, but with a clear mandate from the executive committee.

Bilag

Evaluation_Co-creation.pdf

5.3 Evaluation_Get your article published.pdf

Evaluation_ Qualitative Document Analysis.pdf

Evaluation_Research Design course.pdf

Punkt 9: Discussion: New program for a course

Discussion point:
Spring 2025
Getting published.

Adjusted program, new approval needed.

New allocation norms dictates a difference between lecturing, going through papers and overseeing assignments in the room.

Beslutning

New Course Program:

- Suggested integrating Q&A into lectures and adjusting course structure, maybe spread out over a couple of month for the students to be able to actually work on getting published with the specific article.
- Suggested it could create a discrepancy for students to choose a journal beforehand, because it will determine how you write.
- A few commented on the program being very long.
- Head of Doctoral School will have a meeting with them about allocated hours. When there is a wish for teachers/coordinators to sit in on other lectures which cannot be accepted with full hours one could explore if those that wish so could use some of the 14 hours for pedagogical hours.

Bilag

PhD course on getting published 2025 program.docx

Punkt 10: Discussion: Future activities for PhD fellows

Discussion point:

Any future activities?

Feedback from the Writing Retreat held at Gavnø, Næstved?

Beslutning

Future PhD Activities:

- Writing retreat in October confirmed at Gavnø.
- Teams workspace to be cleaned up for better overview.
- PhD Day planning in progress.

Punkt 11: Misc.

Misc.

Beslutning

Miscellaneous:

- PhD report/seminar for 2024/25 planned.
 - Potential revision of environmental change periods discussed.
 - Input on academic culture requested.
 - Need for flexibility in exchange programs emphasized.