

# **REFERAT Studienævnet for Internationale Studier d. 29-11-2023**

**Mødedato** Onsdag d. 29. november 2023 kl. 12:30

**Mødested** 14.2-0.23

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## **Punkt 1: Approval of the agenda**

The board is asked to comment and approve the agenda.

### **Beslutning**

Present: Laura Horn (chair), Lone Riisgaard, Line Engbo Gissel, Sune Haugbølle (via Teams), Oliver Jay Tang Byron (vice chair), Sofie Würtz (via Teams), Vilte Maldziute.

Not present: Thomas Paster, Aleksander Fløystrup Nielsen, Somdeep Sen, Laust Schouenborg.

Laura proposes to move item 8 after item 4. The study board agrees. Item 8 is moved after item 4.

Laura proposes to add an agenda item about internship reports written by multiple students. The item is added to the agenda.

Concerning Orientations: At the meeting, Laura added information about the allocation. This has post-meeting been titled item 3a and the existing item 3 is now item 3b.

The updated agenda is approved.

## **Punkt 2: Approval of the minutes of the meeting on 25 October 2023**

The board is asked to comment and approve the minutes of the meeting on 25 October 2023.

### **Beslutning**

Point 10 in the minutes (page 3) must be edited. The point that was made was about writing a bachelor's project across subjects in ISE, not across institutes.

With this correction, the minutes were approved.

### **Bilag**

Referat-2023.10.25.pdf

## **Punkt 3a: Orientations from the chair**

### **Beslutning**

Laura points out that teaching hour allocation (as well as under-/over-allocation) is problematic due to the lack of resources in the institute. This raises an issue for the study board in terms of quality assurance. Sune says that hour allocation for IS in the spring semester was completed and it went without too many troubles.

It is expected that educational coordinators will be hired by January.

The board discusses the consequences of buyout and the impact of obtaining research grants for teaching. It is pointed out that under-/over-allocation of teaching hours is an issue that has a lot of attention currently.

## **Punkt 3b: Status on the reform of master programmes in Denmark**

At the ISE-uddu meeting (ISE's education committee: all heads of studies, all study board chairs, all educational coordinators) in the beginning of November, the overall item was the reform of the master programmes. The documents sent to the participants before the meeting are appendices to this item on today's agenda.

The board is invited to have a look at the documents and comment on them.

### **Beslutning**

A meeting with ISE-uddu (ISE-education committee: all heads of studies, all study board chairs, all educational coordinators) and the rector Hanne Leth on the master's reform was held in the beginning of November. How the reform will be handled by the kandidatudvalget is largely subject to confidentiality.

Student mobilization could be significant in how this plays out.

### **Bilag**

Dagsorden ISE-uddu @ KA-ref & UPS 231103.pdf

Bilag 1 ISE-uddu 231103 - baggrundsmateriale @ KA-ref & UPS.pdf

Bilag 2a - RUC notat om politisk aftale.pdf

Bilag 2b - RUC notat om erhvervskandidatuddannelser.pdf

Bilag 2c - Trine Sand @ KA-reform - Aftagerpanel\_ISE\_231101.pdf

## **Punkt 4: Changes to study regulations**

The board is asked to decide on the following changes to the study regulations of the board:

GDS: Where does the board want to place the remaining 10 ECTS of external examination? In the present study regulation, the only activity with external examination is the thesis. This means that the board needs to decide where the remaining 10 ECTS should be placed. The chair suggests the first semester project.

GDS and IPG: The board needs to decide on constituent subject elements - see appendix 1.

### **Beslutning**

The study board should decide where to place the remaining 10 ECTS of external examination in the GDS programme.

The board discusses whether to place those 10 ECTS of external examination in Project 1 or Project 2. These options entail issues related to the different level of experience across and between students in a project group respectively.

**Decision: The study board decided that the mandatory 10 ECTS is included in Project 1.** The board notes that the external examiners should receive detailed guidelines about the project requirements.

The board also needs to decide the GDS and IPG constituent subject elements. The study board received a proposal for this when the meeting agenda was sent out. This proposal does not influence the students' ability to do an internship or exchange a constituent subject element with another element from, for example, another university.

**Decision: The study board accepts the proposal that was received.**

### **Bilag**

Proposal-Const.Subj.Elements-GDS-IPG.docx

## **Punkt 5: Proposals from heads of studies**

At the October meeting this item was postponed to til November meeting.

In the meantime, the heads of studies have withdrawn Proposal 1, but they still ask the board to discuss the two other proposals.

### **Beslutning**

The study board discussed Proposal 2. In response to the heads of studies' proposal about the Length of Courses, the study board confirms the rule of thumb that 5 ECTS courses entail 10 sessions, whereas 10 ECTS courses entail 12 sessions.

The study board has discussed Proposal 3. In response to the heads of studies' proposal about the Prerequisites for Internships (relevant to MSc programmes), the study board does not think that establishing a prerequisite of passing all 3 mandatory courses of the IPG study programme to be approved for an internship can be adopted.

A suggestion of establishing a prerequisite of passing 1 course of the IPG study programme before being approved for an internship was offered too. But the study board agrees that further discussion is required.

### **Bilag**

Mail-Proposals-heads-of-studies-vs.2.docx

## **Punkt 6: Follow-up on the board's action plan**

At the October meeting this item was postponed to the November meeting.

The board is asked to follow up on its action plans. Since the secretariat has very limited resources for the next couple of months, there will only be little room for assistance on the follow up. The study environment tutors, though, are still able to assist on some of the tasks.

Appendix:

Action plans for IPG and GDS

### **Beslutning**

The study board discussed the IPG and GDS action plans.

The board did not have any comments for the IPG action plan, but it should be translated to English.

The study board would like to think together with the GDS study leader about how to support international students, especially those without project work experience, in their integration into project groups and performance in project work both during and after the project formation process. One suggestion is a closer collaboration with the Study and Career guidance. Coordinating a session with the Study and Career guidance as a follow-up after one of the Foundation Course sessions would be a possibility. Another suggestion is having an available lecturer who is an experienced supervisor to help the students with this.

### **Bilag**

Action-plans-IPG-GDS.pdf

## **Punkt 7: Recrutement**

The board will be discussing the winter intake for GDS - there are challenges of increasing recruitment without increases of resources.

### **Beslutning**

As of now, the winter intake F24 of GDS, PF and BAL will be the last one. Continuing winter intake of these educations is yet to be discussed at the department.

## **Punkt 8: Electives**

The board is asked to discuss the offer of methods courses and specialisation courses.

In appendix 1 you find an overview of methods courses at the bachelor programmes that are suggested offered to master students as well. The board has previously been against co-teaching and the chair would like to revisit that discussion. Also, the board is asked to debate how many specialisation courses are needed from the fall semester 2024 and three semesters ahead (E24-F26).

Appendix 1:

List of BA methods courses

### **Beslutning**

The study board thinks that the heads of studied should be present for this discussion given their insight into the needs of their respective programs and expected number of students in the specialization and methods courses. Their opinion is significant in this discussion.

Heads of studies could send a list of the following about the methods and specialization courses before the study board's December meeting:

- Are their specialization courses open for students of other MA programmes or for their MA program only?
- How many electives are realistic to offer?
- Which electives are planned?
- Does a cap make sense? Can a cap be dynamic rather than static? How can it be managed? How can it be communicated?

This item is postponed until the December meeting.

The study board discusses a list of BA methods courses to be offered for MA students. The study board discusses this proposal.

The study board raises some concerns about the teaching dynamics in the case of mixing BA and MA students as well as difficulties of quality assurance.

### **Bilag**

List of BA methods courses.docx

## **Punkt 9: Students' item**

### **Beslutning**

The information about the study board election should be available in English.

## **Punkt 10: Examination requirements in relation to dispensations**

### **Beslutning**

Helle provides an orientation to the study board that heads of studies typically have a mandate to decide the number of characters for 1-student project groups that require dispensation.

**Decision: For the Project Management Course, the dispensation for 2-student project groups have a requirement is from 19,200 to 26,400 characters for a portfolio exam. Time allowed for examination is 25 minutes, including assessment.**

A dispensation case was approved for a 2-student internship report.

**Decision: For a 2-student internship report the character requirement is from 50,400 to 81,600. Time allowed for examination is 45 minutes, including assessment.**

Note: heads of studies' decisions about this can be coordinated with the ISE study administration.

## **Punkt 10: AOB**