

# **REFERAT Studienævn for Den Samfundsvidenskabelige Bacheloruddannelse d. 19-06-2025**

**Mødedato** Torsdag d. 19. juni 2025 kl. 10:00

**Mødested** 14.2-023

## **Indholdsfortegnelse**

Members present.....	3
Approval of the agenda.....	4
Approval of last month's minutes.....	5
Oral orientation from Head of Studies.....	11
Presentation of the Intro Programme and How to RUC BA.....	12
Course evaluations.....	13
Proposal to revise the University Common study rules.....	15
Resubmission: Update to Activity Descriptions: GenAI Guidelines for Exams.....	16
Elective courses E25.....	17
Any other business.....	18

## **Punkt 1: Members present**

### **Present:**

Student members: Boyan Volkert Siersma, Charlotte Liin Lund, Svend Flarup, Svend Flarup, Tracy Rona Edefe Akpobasaa

Staff members: Helene Dyrhauge, Jørgen Ole Bærenholdt, Louison Cahen-Fourot

Absent: Lars Fuglsang

Secretary: Sofie Bai

## **Beslutning**

### **Present**

Studentmembers: Boyan Volkert Siersma, Charlotte Liin Lund, Tracy Rona Edefe Akpobasaa

Staff members: Helene Dyrhauge, Jørgen Ole Bærenholdt,

### **Absent**

Lars Fuglsang, Louison Cahen-Fourot, Svend Flarup

### **Visiting**

Thomas Laumark from Study and Career Guidance

Patrick Jim Hedensted from Study and Career Guidance

Ronan, exchange student from SIB

Victor Irming, substitute and SAB students

## **Punkt 2: Approval of the agenda**

### **Beslutning**

The agenda is approved

## **Punkt 3: Approval of last month's minutes**

### **Beslutning**

The minutes is approved

### **Bilag**

minuts May.pdf

Studienævn for Den Samfundsvidenskabelige  
Bacheloruddannelse (SamBach Study Board meeting  
May 2025)

28-05-2025 10:00 - 12:00

21.2-035

---

**Mødedeltagere : Boyan Volkert Siersma, Charlotte Liin Lund, Helene Dyrhauge, Jørgen Ole Bærenholdt, Lars Fuglsang, Louison Cahen-Fourot, Sofie Bai, Svend Flarup, Svend Flarup, Tracy Rona Edafe Akpobasaa**

# Indhold

Referat .....	1
---------------	---

# Referat

## **Punkt 1: Members present**

**Present:** Boyan Volkert Siersma, Charlotte Liin Lund, Helene Dyrhaug, Jørgen Ole Bærenholdt, Lars Fuglsang, Tracy Rona Edafe Akpobasaa

**Absent:** Louison Cahen-Fourot, Svend Flarup

**Secretary of the meeting:** Sofie Bai

**Guest:** Patrick Jim Hedensted

## **Punkt 2: Approval of the agenda**

Agenda approved

## **Punkt 3: Approval of last month's minutes**

Minutes approved

## **Punkt 4: Status for allocation**

Head of studies has held a meeting with IMT and has secured most of the allocation. A few supervisors are still pending, but everything is expected to be finalized by the end of June. As before, efforts are being made to allocate supervisors with solid knowledge of Sambach.

## **Punkt 5: Status for tutoring-cooperation**

A meeting was held with the Study Life team, represented by Petter and Zofia, to discuss the narratives they use when communicating about the student experience during tutoring, as well as how to ensure an effective handover to the class coordinators. Work is ongoing to develop a structured process for this transition. Helene continues to brief incoming student mentors on the Sambach programme, ensuring they are familiar with the student profile and the academic context. On the meetings with Studylife, questions were raised about the cancellation of the international intro trip, and there remains a strong interest in developing a new format for this initiative. This interest is shared by the head of studies.

There has also been dialogue with Thomas Laumark, who coordinates tutoring, regarding the broader framework for the introduction period. Questions were raised about the cancellation of the international intro trip, and there remains a strong interest in developing a new format for this initiative.

## **Punkt 6: SIB-coordinator**

Johanna Hood will take over from Klaas Dykmann as class coordinator for the SIB programme.

## **Punkt 7: New Study Environment Tutor (SMT)**

Tracy Rona Edafe Akpobasaa has been appointed as the new Study Programme Coordinator (SMT) for the SIB programme, starting from 1 June. She will take over from Daniel, who will support her during the transition.

## **Punkt 8: Follow-up on course descriptions at study.ruc.dk**

The study board has approved the new exam form for the elective course "Moderne og klassisk politik og social teori. De store spørgsmål om social orden, politik og demokrati".

The Head of Studies will follow up on the remaining course descriptions, as some course coordinators have yet to update them as instructed.

## **Punkt 9: Draft new disciplinary rules**

### **The Study Board's Comments on the Proposed New Disciplinary Regulations**

The Study Board has been asked to review and provide feedback on the proposed revisions to the disciplinary regulations. The Chair specifically requested that particular attention be given to §14(2), which addresses the point at which an oral examination may be interrupted due to suspected academic misconduct.

#### **§14**

The board acknowledged the complexity of this issue. It was noted that requiring the student's agreement to interrupt the exam is problematic. In many cases, examiners only read the assignment shortly before the exam, leaving a narrow window to act on any suspicion. A distinction was made between interrupting the exam and withholding assessment or expelling the student. The board discussed how such cases can be investigated and handled without disadvantaging the student.

It was considered inappropriate that the exam must continue unless the student admits to the misconduct, as this creates poor conditions for the student. There was concern about raising suspicions during the exam itself, as this would inevitably affect the examination environment. The board suggested that there should be a possibility to interrupt the exam if there is clear and indisputable evidence, regardless of whether the student admits to the misconduct.

It was emphasized that examiners must not question students about suspected cheating during the examination. A proposal was made to introduce a deadline for raising concerns a few days before the exam. While this was acknowledged as a good idea, it was also noted that it may be difficult to implement in practice, as supervisors often read the assignments shortly before the exam.

The board also noted the general difficulty of proving the use of AI tools in assignments. Despite the challenges, §14 was considered the best available approach.

#### **Chapter 5**

The board found that Chapter 5 does not function well within the overall structure of the document and should include clearer cross-references.

#### **§26**

The concept of expulsion was discussed. It is not clearly stated that expulsion can be applied retroactively, and there is concern that students may not be aware of this. The removal of exam bans as a sanction aligns with practices at other universities. However, the board noted that this leaves a gap in the range of sanctions, with expulsion now being the only option beyond a written warning.

#### **§6**

The board requested clarification on who is entitled to make demands under this paragraph and in what context.

**§7**

The scope and implications of this paragraph remain unclear and require further clarification.

## **Punkt 4: Oral orientation from Head of Studies**

### **Beslutning**

The Head of Studies provided an overview of the main areas currently occupying her attention.

- She is in the process of allocating the remaining supervision hours to ensure all students receive the necessary guidance.
- Planning for the upcoming study start is also a key focus. This includes coordination with RUSK and Study and Career guidance to ensure a successful start for all new students on SIB and SAB.
- Student-related matters, particularly cases involving exam cheating, are currently taking up considerable attention.

## Punkt 5: Presentation of the Intro Programme and How to RUC BA

We have invited Thomas to give a short presentation to the Study Board. He will provide an update on the Intro Program, including recent changes and collaboration with Study Environment tutors and the coordinators. He will also briefly introduce the How to RUC BA initiative and its intended role for students.

There will be an opportunity for questions and discussion after the presentation.

### Beslutning

#### Presentation from Study and Career Guidance

Thomas from Study and Career Guidance briefly introduced himself and his role as co-coordinator of the study start, together with Signe Floutrup and in collaboration with RUSK.

Thomas presented several key elements related to the upcoming introduction programme and highlighted which focus areas are guiding its development. This summary provides only a brief overview; for further details, please refer to the slides that has been attached to this item.

---

#### Overview of the Introduction Programme:

- **Pre-boarding (How to RUC):** Launches August 8. A digital onboarding tool designed to support new students in their transition to university life. It provides practical information (e.g., IT systems, timetables, course navigation) in one platform that students can explore at their own pace.
- **On-campus Introduction Period:** August 18–28, including five days on campus, one off-campus day, and a dedicated on-campus festival for international students. The final concept is still in development.

#### Focus Areas for 2025:

- Supporting students socially, practically, and academically during their transition to university.
- Organising the intro period based on feedback from previous years to ensure all students feel safe and welcome.
- Strengthening the **alcohol and social interaction policy** (2022) by ensuring clearer guidelines and integration into the programme through tutor workshops.
- Improving coordination with academic programmes.
- Adapting the intro experience to meet the expectations of a new student generation.
- Recruiting a more diverse group of student volunteers.
- Continued development of the **international intro programme**.

### Bilag

Sambach SN 19.06.2025.pptx

## Punkt 6: Course evaluations

The study board is asked to consider the enclosed material and identify the courses that need follow-up. At the same time, please clarify who will provide feedback to the course coordinators. The course coordinators have received the reports and have had the opportunity to submit comments to the study board.

**Below is the link to Power BI report:**

<https://app.powerbi.com/groups/me/apps/2b89e2c0-7c6c-42a8-b823-be5ef1f19e37/reports/960ce91c-e822-49d6-a0b2-f9a93196243e/046cf816a2209a570197?experience=power-bi>

### Beslutning

The study board has had the opportunity to review and discuss the course evaluations for F25. The feedback from the students has been positive, and the response rate has been higher than usual. The following courses were emphasised:

---

#### SIB

BC4: Good feedback from the students. However, their reported effort for the course could be better.  
BC5: The study board is pleased to note the significant increase in the response rate, and the generally positive feedback received regarding both the course and the teacher.  
BC6: the course received mixed feedback. There are indications that some students are not happy to be harpooned during teaching, and there is also a desire for greater coherence in teaching and between curriculum and exam.  
BC8: Students commented on insufficient information on moodle and that teaching often feels rushed

---

#### SAB

BK4: Generally mixed feedback. Overall, the students express satisfaction with the teaching itself, however, they have experienced the whole process as disorganised and confusing due to cancellations caused by illness and dissatisfaction with the substitute teacher. The students are looking for better solutions in the future, in terms of substitute coverage in case of illness.  
In addition, dissatisfaction was expressed with the syllabus, where 'regnskab og Økonomi' written by Jakob Vestergaard was highlighted as problematic.  
In this context, the Study Board emphasises that all exercises must be freely available and the syllabus must, as far as possible, be available from the start of the semester.  
BK5: Generally very good feedback. This is the best course evaluation the course has had in the past few year. the course leader has succeeded in reforming the course. Only few issues were raised. Syllabus should be made available at the start of the semester and the exam questions for portfolio exams should have a more precise explanation.  
BK6: Generally positive feedback, however, there is a split in how respondents perceive the combination of exercises and lectures. Some are really happy about it while others are more sceptical.  
BK8: Same comments as BC8. The students find the course difficult

---

Subject modul 4b/8: The response rate is to low.

"International business law" elective course: the students commented on the extensive curriculum and too few course sessions.

"Radical Aternatives and Utopias" elective course: generally positive feedback

Strategic Foresights in Organisations: generally Positive feedback

---

**Action:** The Head of study will contact the course leaders from the mentioned courses. Regarding BK4 the study board asks for a full course description including syllabus for review at the December meeting. The head of Study will make

sure this is provided.

## **Bilag**

Kursusansvarliges tilbagemelding på BK4 evaluering - 14 06 2025.docx

# Punkt 7: Proposal to revise the University Common study rules

## Recommendation

It is recommended that the study boards at Roskilde University discuss the proposal for the revision of Roskilde University's Common Study Programme Regulations and submit any comments to US. **Please return with any comments before 11 June 2025.**

## Presentation of the case

This year, the revision also consists of linguistic improvements and consequential corrections. We expect the rules to face a major revision in 2026, partly as a result of the Master reform.

Attached you will find the Common Rules in a document with track changes, so all changes are visible and hopefully manageable. Attached you will also find an overview of the most significant changes with comments.

## Further process

The rules will be approved by the rector after presentation in relevant committees and published in August 2025 with effect from 1 September 2025.

## Financial and administrative consequences

No financial or significant administrative consequences

## The presentation has been approved by

Head of Educational Law & Planning Martin Stampe Noer.

28 May 2025

## Appendices

- Revised common rules with track changes and some comments directly in the document
- Overview of the most important changes

## Beslutning

The Study Board has discussed the proposal for the revision of Roskilde University's Common Study Programme Regulations and, based on this discussion, offers the following comments:

Regarding **§24 on dispensations for online exams**, the proposal suggests transferring the handling of such dispensations to the Study Administration and developing accompanying guidelines. The Study Board expresses concern about the potential implications of moving these decisions away from the board level. It is important that such decisions are made in collaboration with those responsible for conducting the exams, as many individual considerations may need to be taken into account.

The Study Board has no further comments on the proposal.

## Bilag

Bemærkninger til forelæggelse for studienævn.pdf

Oversigt over de vigtigste ændringer med bemærkninger.pdf

Høring af studienævn - fællesregler med track changes og kommentarer.docx

# **Punkt 8: Resubmission: Update to Activity Descriptions: GenAI Guidelines for Exams**

## **Update to Activity Descriptions: GenAI Guidelines for Exams (Resubmission)**

### **Nomination:**

The study board is asked to (re)approve the proposed text concerning the use of GenAI in courses with the following exam forms:

Take-home assignments – Oral exams based on written product(s) – Portfolio – Oral exams without a written product.

### **Background:**

The study board initially approved the original proposal. However, the text was not approved by the other study boards at the department. Based on their feedback, as well as implementation experiences and further input from Heads of Study and educational coordinators, a revised version has now been prepared.

The changes are highlighted in the document and consist mainly of clarifications and additions that aim to improve transparency and ensure consistent guidelines across all programmes within the department. For BA-courses it is added in the Study-field “Detailed description” and for MA-courses it is added in the Study-field “Exam form and assessment criteria”.

There is a strong wish to align the rules and descriptions regarding the use of GenAI tools across the department. Therefore, the study board is kindly asked to consider and approve the revised version.

### **Follow-up:**

If approved, the text will then be presented to the course convenors in order for them to decide which of the proposed GAI-guidelines should apply to their specific course.

The educational coordinators/study board secretaries will handle this process as well as implement the changes in [study.ruc.dk](http://study.ruc.dk) before the start of the semester (September 1st).

### **Appendix:**

- Text proposal

## **Beslutning**

### **Re-approval of Proposed Text on the Use of Generative AI in Exam Forms**

The Study Board was asked to (re)approve the proposed text concerning the use of Generative AI in courses with the following exam forms: take-home assignments, oral exams based on written product(s), portfolios, and oral exams without a written product.

The Study Board approved the revised text but raised concerns about how and by whom the text will be maintained and kept up to date going forward. Additionally, questions were raised as to why this decision and the accompanying text are handled at the departmental level, rather than being centrally managed, for instance by EAE.

## **Bilag**

GAI in course descriptions - final.docx

## **Punkt 9: Elective courses E25**

The departmental requires a minimum of 30 students in bachelor elective courses. Thus, the study board needs to decide if the elective courses with less than 30 students should run.

### **Beslutning**

The course *Organization, Gender, and Diversity* will not be offered at this time. However, there is a wish to offer it at a later stage. It was noted that the current scheduling of the course coincides with the SV subject module course, which raises concerns. There will be further consideration as to whether the course can be scheduled at another time. It was also pointed out that subject module courses and elective courses are not governed by the same framework, and running an elective course for a small number of students involves questions of resource allocation. The course is expected to be offered again next fall, and there are ongoing considerations as to whether it should be taught in English.

### **Bilag**

Antal tilmeldte på VK - E25.xlsx

Retningslinjer for beslutning om at lukke kurser.docx

**Punkt 10: Any other business**