

REFERAT Studienævn for Den Samfundsvidenskabelige Bacheloruddannelse d. 26-03-2025

Mødedato Onsdag d. 26. marts 2025 kl. 09:30

Mødested 21.2-035

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Punkt 1: Members present

Members:

Helene Dyrhauge, Jørgen Ole Bærenholdt, Louison Cahen-Fourot, Lars Fuglesang, Tracy, Akpobasaa, Charlotte Liin Lund, Boyan Volkert Siersma, Victor iringing Hansen

Beslutning

Present: Helene Dyrhauge, Lars Fuglsang, Louison, Tracy, Boyan, Charlotte

Besøg: Patrick Jim Hedensted fra studie- og karrierevejledningen

Afbud: Jørgen Ole Bærenholdt

Punkt 2: Approval of the agenda

Beslutning

The agenda has been approved

Punkt 3: Approval of last month's minutes

Beslutning

The minutes from both January and February meetings has been approved

Bilag

Minuts from february 2025 meeting.pdf

Minuts from January 2025 meeting.pdf

Punkt 4: Open house

Recommendation

The study board is asked to familiarize itself with the evaluation materials from Open House 2025.

Appendices:

Appendix 1: *Gæste evaluering 2025*, from RUC Administration. General number

Appendix 2: *Tentative participant list Open House at ISE BA house 2025* - specific to visitors of our bachelor programmes. The numbers are a tally conducted at the stands throughout the day, so they are not exact, but an estimate of attendance and should therefore be treated as such

Beslutning

The study board was informed about the latest reports on the attendance.

Overall it was very succesfull with a very high level of participation. An it felt like there was more international students than previous years.

General: The bachelor programs were well attended. In response to the question "*What did you get the most out of?*", the majority answered conversations with RUC students, presentations about the programs, and the atmosphere on campus.

Regarding visitors' backgrounds:

- 31% were on a gap year
- 17% were high school students
- 21% came from another university

The Sambach house: There was a lively atmosphere and a good turnout at the BA house. All subject modules were well attended, especially *Politics and Public Administration*, as well as *Business Administration* and *Business Studies*.

Bilag

Gæste evaluering 2025 ÅH.pdf

Tentative participant list Open house at ISE BA house 2025.xlsx

Punkt 5: 1st priority application numbers as of 15 March 2025

Recommendation

The study board is asked to review and discuss the following overview of the 1st priority application numbers as of 15 March 2025 for the bachelor programmes International Bachelor of Social Sciences and Bachelor of Social Sciences.

To gain a deeper understanding of the numbers, please follow the link to this [Power BI](#).

Summary of Key Trends in the report:

- Overall increase in applicants for both SIB and SAB

International Bachelor of Social Sciences (SIB)

- Slight increase in applications up by **9%**
- Danish applicants: Decrease of **8 pct points**
- EU/EØS applicants: Increase from **43% to 49%**, with a notable rise in **Italian applicants**
- Third-country applicants: Slight increase overall, with **Bangladeshi applicants up by 3 pct points** from last year and a general increase in applicant over the last three years (from 15 total in 2023 to 56 in 2025)

Bachelor of Social Sciences (SAB)

- Significant increase in applicants
- Applications up by **34%** compared to previous years

Beslutning

The study board was informed of the numbers of 1st priority applicants. We see an increase of the overall numbers of applicants on both SIB and SAB. It is noted that we may have a problem if the number of new students in SAB exceeds the number we are sector-dimensioned for (as this would mean we have to cover the costs ourselves). If the increase continues, it is possible that a cap could be introduced for SAB.

The cap on SIB is 105. Helps managing and create a good student environment. Teacher allocation would also be an issue. Selected on their grade point average and their English and math level

The cap on SIB is set at 105 students. This helps manage student intake and create a good learning environment. Additionally, teacher allocation would be a challenge without a cap. Admission to SIB is based on students' grade point average as well as their proficiency in English and math.

Punkt 6: Lukket

Punkt 7: Grade statistics

The Study Board is asked to review and familiarize themselves with the grade statistics for all activities during the Winter 2024 term. The purpose of this review is to ensure an informed understanding of grading trends, identify potential areas of concern, and support ongoing efforts to maintain academic quality.

The Report

The Power BI report with grade statistics can be accessed at this link: [HERE](#)

You can also get access via the appendix below where you will find a guide on how to visit the Power-BI

Problems accessing the Report?

Contact Andres Wulff Vissing Christensen at awvc@ruc.dk if you have any problems accessing the report.

Beslutning

The study board discussed general trends in the grade statistics and made the following observations:

There is a difference in the average grades between BK7 and BC7, which may be influenced by differences in course structure and exam format. However, no specific courses stood out in a way that requires further follow-up.

Overall, the trends are positive, with an improvement in average grades, particularly in programs that previously lagged behind.

Punkt 8: External examiners report

Recommendation

The Study Board is asked to discuss the attached evaluations by the external and internal examiners and consider if they give cause for action by the Study Board. If relevant, comments will be forwarded to the chairmanship of the corps of external examiners (Politik, Samfund og Globale forhold).

Background

The appendices contain information about external examiner evaluations from the corps of external examiners.

External examiner evaluations are used by the chairmanship of the corps of external examiners in their annual report, in the study leader reports and are also part of the Study Boards quality assurance. The evaluations are used to ensure and develop the quality of the programmes. The evaluations cover the winter exams 2024 for the bachelor programme in social sciences.

After each exam, examiners evaluate the exam in Censor-it. The evaluation reports do not contain information about the specific exam (name of the exam, external examiner or examiner). If the study board decides to address issues raised in the evaluations and needs more information about the specific exam, please contact sbai@ruc.dk.

Appendices

- Appendix 1. Summary of external examiner evaluations Winter exam 2024
- Appendix 2. External and internal examiner evaluations Winter exam 2024

Beslutning

The study board reviewed and discussed the external examiner report and had the following comments:

SAB: no comments to the report

SIB:

Oral exams- One examiner highlighted in the report the importance of training international students for the oral exams so they are better prepared and understand what is expected of them in the exam situation. The head of study noted that there is already a workshop in the fall covering the ups and downs of the oral exam. It was suggested that more attention be given to this area, with the following proposals: supervisors should address it, mock exams should be organized, a resource page should be created where students can find information, and the issue should be addressed during midterms.

Academic level on SIB - Additionally, the academic level at SIB was discussed based on a comment in the external examiners report. The discussion was to determine if it meets expectations. It was noted that the grades do not reflect a declining level at SIB, nor is this the experience of the instructors either.

Bilag

Appendix 1 Summary of external examiner evaluation winter exam 2024.pdf

Appendix 2. External and internal examiner evaluations Winter exam 2024.pdf

Punkt 9: Department report

The study board is asked to consider the vice-dean's preliminary draft of the annual department report and provide input where appropriate.

Beslutning

This item has been postponed to next month due to an incomplete report.

Bilag

Institutrapport 2025 ISE_WiP_250321.docx

Punkt 10: Approval of course descriptions at study.ruc.dk

It is recommended that the study board:

- Comments and approves the activity descriptions on study.ruc.dk regarding the board's programs.
- Clarifies if an activity is missing something in the description. The more information the students have for the next academic year, the better opportunity they have to plan their studies.
- ATTENTION! Please check the activities for next spring as well, as the deadline for changing these is October 1st.
- ATTENTION! Remember to check the exam format for specialization and methodology courses for the following autumn semester.

Power BI with activity descriptions incl. checklist: <https://app.powerbi.com/groups/me/apps/206e517f-eb4f-4c47-91da-e29c8998bbbf/reports/57a633a3-200f-4c1b-bafa-800a656a8a11/ReportSection?experience=power-bi>

Beslutning

This item has been removed from the agenda.

Punkt 11: Head of studies report and approval of new action plan

The study board is asked to consider the proposed action plans in the study director reports in order to approve them at the study board meeting in March.

Background

The heads of studies of the individual programs prepare annual reports as part of RUC's overall quality assurance system. The reports are based on a number of key figures, which in turn lead to the heads of studies preparing action plans for the development of the programs, which are included in the reports.

The approval of the action plans in the head of study reports is anchored in the study boards.

Attached are:

Appendix 1: Head of Studies Report for SAB

Appendix 2: Head of Studies Report for SIB

Beslutning

The study board has reviewed and discussed the report, with a particular focus on the action plan. They provided the following comments and reflections:

SAB:

The first-year dropout rate at SAB is notable, but it is within the norm compared to other universities. There is a need for better data to understand why students drop out, but currently, relevant data is unavailable. The dropouts are both long and short-term, with approximately 10% being long-term dropouts. The study board will develop a plan to address attendance issues.

SIB:

The long-term dropout rate is high, around 20%. There is a need to address the causes of this high dropout rate, which includes both voluntary and exmatriculation cases. At present, there is no data on why students drop out.

Regarding the RUS tour, students have expressed frustration over not being included in the decision-making process. They are not satisfied with the decision to cancel the RUS tour at SIB. It was noted by the head of Study that the attendance at the RUS tour has always been low (under 16%), and the University has decided to change the format. It is not completely canceled, but will be restructured to accommodate the growing diversity of students, as more students are unwilling to participate in the RUS tour under the current format. The new plan is to create a more inclusive event. Students are encouraged to participate in the tutoring period and the planning process so they can help shape the new format.

Additionally, take-home exams for SIB have been discontinued. While students have expressed disappointment about this change, however the decision was made by the rector based on the recommendations of the exam committee, in order to prevent future instances of academic cheating.

Bilag

2025 - SAB - SL rapport.docx

2025 - SIB - SL rapport.docx

Punkt 12: Permitted Aids for Digital On-Site Exams in Study Regulations from september 2025

The Study Board is asked to review and approve the attached text proposals for the framework for the use of assistive technology for digital in situ exams.

The text proposals will be written into the study regulations of the programs in question.

Background:

The digitization of in situ exams makes it necessary to be more precise in the use of language regarding which tools are allowed and how the examination proceeds. It is also important to clarify the use of the Observer program, which runs together with Digital Exam, and which has run in pilot projects with positive feedback from both students and teachers.

The Office of Registration & Exams has prepared attached texts for the curriculum elements that use on-site exams, which in the future will be digital.

The proposed texts will replace the current passage on tools: "Computer without internet access" with a description of how the internet can be used - and must be used in terms of running the program Observer during the entire examination.

US' description of Observer:

For the digital on-site exam, students have been asked to download a program called Observer. It only works from within Digital Exam and only when it is actively turned on and running with Digital Exam. It is the user of the PC who turns it on and off. The program works quite simply. It takes snapshots of what's on the screen. It cannot go into programs or do anything else on the PC. The program only creates a report of what is done during the test. Students have access to their own recording 2 hours after the test has ended. The employees in Registration & Exams who administer the tests in Digital Exam also have access to the recording, no one else.

The program is a significant help in ensuring that no unauthorized tools are used during the test. It is possible to do so, but then it will be visible on the recordings. For students, the recordings are "proof" that they have not done anything wrong, should such a suspicion arise. This is a significant improvement over a suspicion.

The Observer program shuts down when the test is closed in Digital Exam. It can also be closed manually. Observer can also be deleted again at the end of the exam if you wish.

Beslutning

The student members of the study board expressed concerns about the Observer program, feeling that it is problematic because the students feel observed. They questioned whether there is a security issue involved. However, the program is designed to protect students by ensuring that the process is fair and equal for everyone, as well as protecting students against false accusations.

Furthermore from a technical point of view, the program only takes screenshots of the screen and allows access throughout the process.

The text has been approved.

Bilag

Sagsfremstilling.pdf

Sagsfremstilling Digitale hjælpemidler English version.docx

Bilag 1 Tilladte hjælpemidler ved stedprøver fra studieordninger september 2025.pdf

Forslag hjælpemidler ved stedprøver fra studieordninger september 2025.xlsx

Punkt 13: Approval of guidelines for use of AI

Beslutning

The study board approve the text with no further comments.

Recommendation

The study board is asked to approve the text below, possibly based on the board's comments and adjustments.

The secretary of the study board follows up with the course responsables on the board's programs.

Background

In connection with the exam committee's work in the fall of 2024, it was decided that all activity descriptions must contain guidelines for the use of GenAI tools in connection with the detailed description of the exam form. The guidelines must include descriptions of the permitted use of GenAI tools and the required declaration of this.

The individual course responsible decides which bullets to include in the descriptions of the activity in question. All other text is mandatory.

Proposed text for Study.dk

In this course/project, the following generative AI (GenAI) tools are allowed in the exam work if the use is declared as instructed:

- General use of GenAI tools: a declaration in the assignment according to [RUC's guidelines](#).
- No use of GenAI tools: a clear declaration of this at the beginning or end of the assignment.
- Autocorrect: no declaration.
- Generation of text fragments: citation with source reference to the GenAI tool, just as when citing other people's material. The reference must appear both as a footnote and in the bibliography. The prompt must be included in the footnote. The citation from the GenAI tool will be graded like other citations according to your demonstrated ability to interpret, evaluate and critically evaluate it.
- History of prompts must be attached as an appendix, alternatively shared in the bibliography as a link if the GenAI tool allows it.

All use of AI tools must always take place within the framework of the university's [guidelines for the use of AI](#). You are always responsible for the text you submit for assessment in connection with an exam, regardless of the origin of the text.

NB! Use of GenAI tools beyond the specified ways is considered exam cheating and will be treated accordingly, cf. the university's [guidelines](#). Use of GenAI tools is also covered by the rules for plagiarism. It is recommended to talk to your teacher/supervisor in case of doubt.

Punkt 14: Any other business