

DAGSORDEN Ph.d.-udvalg for Ph.d.- skolen for Mennesker og Teknologi d. 05-12-2023

Mødedato Tirsdag d. 05. december 2023 kl. 09:30

Mødested 02.1-157 - Miljødynamik-mødelokale (14)

Indholdsfortegnelse

Approval of agenda (2 min.) - all.....	3
Approval of the minutes from the meeting on 5 December/ follow-up on tasks (8 min) - all.....	5
Approval and discussion: PhD courses (15 min.) - all.....	6
Proposals for internal guidelines for the doctoral school (30 min.) JL/all.....	7
Submission of statements to the head of the doctoral school regarding evaluation of the PhD progra	8
Evaluation of this meeting (10 min.) - all.....	9
AOB (5 min.) - all.....	10

Punkt 1: Approval of agenda (2 min.) - all

Punkt 2: Approval of the minutes from the meeting on 5 December/ follow-up on tasks (8 min) - all

Bilag

Referat_udvalgsmøde nr. 5 2023_30_10_ Til godkendelse.docx

Punkt 4: Approval and discussion: PhD courses (15 min.) - all

Any new ideas for the course catalog 2025-2028. Suggestions will be approved at the next meeting in the new year.

We need organise a new intro course early 2024.

Punkt 5: Proposals for internal guidelines for the doctoral school (30 min.)

JL/all

1. Discussion: Use of annual grant

Division of responsibilities between supervisor, program manager and PhD coordinator. Do we need to approve expenses? And whose responsibility is this? (AE/JL)

See Jonas and Anne's re-writing of the intra text/policy PhD allowances. This is a draft for discussion. see existing guidelines are also attached

2. Approval: New guidelines in relation to extension of enrollment

The new dean has a focus on reducing extensions of PhD students' enrollment at IMT. Therefore we have made new guidelines to help the PhD students finish their theses.

See the attached document (1)

3. Presentation/discussion on thesis formats

Each program describes standard formats for the thesis on their programs. E.g.: acceptable length, if it is a monography, how many authors are acceptable on the articles, what the requirements to the introduction (kappen) are, etc. See an example from SUS attached (2)

We need to discuss how the school can formulate a policy that can cover these different practices and expectations.

Jonas will briefly outline these rules at the other schools

4. make timeplan for onboarding

Approval/discussion of idea: to ensure that new PhD fellows are systematically introduced to the various task and environments that they must perform and be part, we suggest making a list with specific tasks (say, Rejsud), services, and key people (say, relevant head of studies,) that the PhD fellow must be introduced to and meet within the first month. The timeplan should be filled in sent to forskerskolen.

Bilag

Praksis for udskrivning og forlængelse for ph.d.-studerende på IMT.docx

SUS__afhandlingsformater_sl_121123.docx

new Annual allowance.docx

Guidelines for brug af annum_ IMT_maj 2023_lla_klar til intratranslated.docx

Punkt 6: Submission of statements to the head of the doctoral school regarding evaluation of the PhD programme and PhD supervision (15) - all

Punkt 7: Evaluation of this meeting (10 min.) - all

Punkt 8: AOB (5 min.) - all