

REFERAT Studienævnet for Erhvervs- og Samfundsøkonomi d. 28-04-2025

Mødedato Mandag d. 28. april 2025 kl. 09:40

Mødested 25.-003

Indholdsfortegnelse

Members present..... 3

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Approval of course descriptions at study.ruc.dk..... 6

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Punkt 1: Members present

Beslutning

John Damm Scheuer (Chair)

David Burgener (Vice-chair)

Margit Neisig

Flemming Sørensen

Louison Cahen-Fourot (online)

Maria Duclos Lindstrøm (Head of Studies, EØ)

Helle Rønne Warburg (minute taker)

Punkt 2: Approval of the agenda

The study board is asked to comment and approve the agenda.

Beslutning

The agenda was approved.

Punkt 3: Approval of last month's minutes

The study board is asked to comment and approve the minutes of last month's meeting.

Beslutning

The minutes were approved.

Bilag

agenda (2).pdf

Punkt 4: Approval of course descriptions at study.ruc.dk

Recommendation

It is recommended that the study board:

- Comments and approves the activity descriptions on study.ruc.dk regarding the board's programs (please see attachments or Power BI).
- Clarifies if an activity is missing something in the description. The more information the students have for the next academic year, the better their opportunity to plan their studies.

Please read the descriptions from a student point of view.

For mandatory courses, a good description provides the students with knowledge about what to expect.

For electives, a good description provides the knowledge needed to choose the most relevant courses for the individual student.

Suggestion

To spare members from reading all of the activity descriptions it is recommended that the reading and commenting is divided like this:

John reads: Activity descriptions, E25-F26, FM EØ - meaning Danish and English version of HA

Margit reads: Activity descriptions, E25-F26, FM VS - meaning Danish and English version of VS

Flemming reads: Activity descriptions, E25-F26, BAL

Maria reads: Activity descriptions, E25-F26, VL

Louison reads: Activity descriptions, E25-F26, FM SØK

Jakob reads: Activity descriptions, E25-F26, SØK

In both appendices, it is marked what the board is supposed to look for in the texts (checklist).

Appendices

- Power BI with activity descriptions incl. checklist:
<https://app.powerbi.com/groups/me/apps/206e517f-eb4f-4c47-91da-e29c8998bbbf/reports/57a633a3-200f-4c1b-bafa-800a656a8a11/e182f9abb0ac62c8bc81?experience=power-bi>
- Pdf with course descriptions for all of the boards programmes

Beslutning

Minutes of Approval of activity descriptions

The study board went through the provided activity descriptions.

Some descriptions were lacking. It was decided that Helle sends the lacking descriptions to Flemming for comments. Louison sends his comments to the SØK activities to Helle.

Practically all assessment criteria fields were empty.

Post meeting: Maria and Helle propose that Helle writes the EØ-staff after the next exam terms and ask if they have changes to the assessment criteria (or other).

There was some confusion as to the status of the checklist. Helle made it clear that the intention from the administration (U-gruppen) was to make it easier for the study board members to evaluate whether the information provided by the activity responsables was relevant and sufficient (from a student point of view), i.e., a tool to improve the quality of the activity descriptions. It was not meant as a strict list to comply by the letter.

The study board had the following feedback:

- The checklist must be updated and reflect the expectations to the content of the various fields. E.g., avoid the words "overall outcome" as most teachers then think of learning outcome which is provided by the study regulation and cannot be changed when editing an activity.

- It would be helpful to have best practice examples that are aligned with the wording in the checklist. This could be Innovation Management and Organisation and Change.
- “Literature”: it is by far preferable that the students know what to read. But: if a course is based on recent articles, writing this is sufficient.
- “Evaluations and feedback forms”: the text must be changed to reflect that it is optional to describe what kind of feedback the students can expect during the activity. The administration will always fill in the second bullet (about the evaluation made by the study board (surveys)).
- The difference between the fields “detailed description” and “activity programme” must be made clear. This time around, the field “activity programme” only applies to MA activities, as does “Exam form and assessment criteria”.

Helle informed that from E26 all BA exams are described with the MA exam catalogue (ONE exam catalogue for all activities) and the MA activity description template. This means that for the study regulation drill this fall, it is a task that all BA exams are re-described.

Project D of the double degree between BAL and VL and the corresponding programme of the university in Kiel (CAU) is currently being described by the activity responsible and will be ready before sign up starts. Margit will revise the description and send to Helle in order for her to send it to Uddannelsesplanlægning.

The study board had a few comments to some of the EØ-activities. Maria will let the relevant activity responsables know.

Post meeting: Maria has asked Helle to write to the EØ-staff (course responsables) to inform them that for MA courses, lecture plans should be placed in the field “activity programme”.

Bilag

Activity descriptions, E25-F26, FM EØ.docx

Activity descriptions, E25-F26, FM VS.docx

Activity descriptions, E25-F26, BAL.docx

Activity descriptions, E25-F26, VL.docx

Activity descriptions, E25-F26, FM SØK.docx

Activity descriptions, E25-F26, SØK.docx

Punkt 5: Approval of text for allowed use of GAI in exams

The study board is asked to approve the suggested text for the use of GAI in exams.

In connection with the exam committee's work in the fall of 2024, it was decided that all activity descriptions must contain guidelines for the use of GenAI tools in connection with the description of the assessment criteria of a course. The guidelines must include descriptions of the permitted use of GenAI tools and the required declaration of this.

The individual course responsible decides which bullets to include in the descriptions of the activity in question. All other text is mandatory.

The draft has been revised based on comments from the study boards and experiences from other departments' work with it.

The secretary of the study board follows up with the course responsables on the board's programs.

Appendix:

Revised text regarding use of AI in exams.

Beslutning

Cannot be used - lacks a guideline.

Bilag

Text regarding use of AI in exams_EN_AWVC_April 2025.docx

Punkt 6: Special examination conditions for students with disabilities

Nomination:

The board is asked to:

- Take note of the orientation on US' changed practice when allowing extra time for written 7-day examinations.
- Approve the delegation of decision-making authority to the Education Law Office in cases where students apply for special examination arrangements due to dyslexia.

Appendix:

- Case-presentation from the Law office (in Danish)

Beslutning

Approved.

Bilag

SN-møde i april 2025 - orientering og ønske til delegation.pdf

Punkt 7: Subject Selection Day

To know more about the Subject Selection Day 2025, please read the appendix.

Beslutning

The issue in the memo is not recognized by the chair or HofS.

Bilag

SubjectSelectionDay2025.docx

Punkt 8: Vice-Dean's department report

The study board already commented on the preliminary version of the department report. As the report has already been submitted to the Vice-Chancellor, possible further comments will cause no change to the report.

Beslutning

Special attention to us - not necessarily good.

Projects cause stress to some students. Focus during study start - documented that it is needed.

David: info about ambitious career ways. We can look more into the introduction session about labour market. Appropriate level. Also just before they finish.

Summary of HofS action plan: no action points? It will go in now.

Punkt 9: Orientations from Heads of Studies

Beslutning

Two open positions. One almost decided, the other is not yet shortlisted.

Punkt 10: Any other business