

DAGSORDEN Studienævnet for Naturvidenskabelige uddannelser d. 28-05-2024

Mødedato Tirsdag d. 28. maj 2024 kl. 09:00

Mødested 28A.1-11 - Mødelokale A1 - Videokonference (16)

Indholdsfortegnelse

Approval of agenda.....	3
Approval of open minutes.....	4
Lukket.....	9
Lukket.....	10
Announcements from chairperson.....	11
Announcements from students.....	12
Orientation from the vice-dean about the Programme Report.....	13
Orientation about a revised catalogue on exam types.....	14
Approval of exam plan for autumn 2024.....	15
Approval of updated evaluation form for master thesis and study programme.....	16
Discussion about concept for written half term course evaluation.....	17
Any other business.....	18

Punkt 1: Approval of agenda

Punkt 2: Approval of open minutes

24. May 2024

Minutes of study board meeting

Dato: 2nd of May 2024

Tidspunkt: kl. 14-16

Lokale: 28A1-11

Participants: Lotte Jelsbak (Medicinalbiologi, Molecular Biology and Molecular Health Science), Per Meyer Jepsen (Environmental Biology, Bioprocess Science and Environmental Science), Nicholas Bailey (Fysik/Physics and Physics and Scientific Modelling), Magnus Riber Mygind (Environmental Science), Camilla Michelle Thorup Andersen (Molecular Health Science), Marcell Balogh (Physics and Scientific Modelling), Jesper Schmidt Hansen (Mathematics and Mathematical Bioscience), Frederik Diness (Kemi/Chemistry and Chemical Biology)

Absent: Mikkel Christian Gilberg (Chemical Biology), Annemette Palmqvist (vice-dean INM), Anakin Johann Diermayr (Mathematical Bioscience)

Admin.: Susanne Bartram (ref.)

1.	Approval of agenda Agenda approved.
2.	Approval of open minutes Approved.
6.	Announcements from chair No announcements.
7.	Announcements from students No announcements.
8.	Approval of study activity descriptions E24 The study board must approve study activity descriptions on study.ruc.dk for the E24 offerings. The secretariat has reviewed the descriptions and checked whether there have been any changes made by course coordinator, as well as checked and ensured that they fulfil the formal requirements. On that background it is recommended that the study board: - look through the listed descriptions and follow recommendations by secretariat.

Course	Changes	Comments SN
Parameter Estimation	New activity description – the course has not been offered before	Considered approved when the issues have been resolved
Essential Organic Chemistry	Two sets of learning outcomes in the boxes 'Overall learning outcomes' (from study regulation) and 'Detailed description of content'. Check that the latter is included in the former	Considered approved when the issues have been resolved
Applied Spectroscopy	Two sets of learning outcomes in the boxes 'Overall learning outcomes' (from study regulation) and 'Detailed description of content'. Check that the latter is included in the former Suggestion to change oral examination from 20 minutes to 30 minutes.	Considered approved when the issues have been resolved
Subject Module Course 3: Applied Bioprocess Science – Downstream	Detailed description of content Course material and Reading list	Considered approved when the issues have been resolved
Subject Module Project in Bioprocess Science	Detailed description of content Evaluation- and feedback forms ECTS-declaration	Considered approved when the issues have been resolved
Subject Module Course 4: Methods in Molecular Biology	Check that the description is aligned with planned adjustments	Considered approved when the issues have been resolved
Subject Module Project in Environmental Biology	Evaluation- and feedback forms	Considered approved when the issues have been resolved
Subject Module Course 2:	Evaluation- and feedback forms Course material and Reading list	Considered approved when the

	Population Biology		issues have been resolved
	Recommendations approved. The relevant study leaders will go back to relevant course coordinators and see to that the things are corrected.		
9.	Evaluation of Thesis Seminar The SL and students of MHS and CB find that the poster session was working well? Per will consider participate at next thesis seminar, if he can plan around the fact that he also needs to give lecture/info on internship. Per informs that he is collaborating with Mogens Riber, from RUC external cooperation, on finding relevant places of internships, and making them taking part at Karriemessen. Placing of the thesis seminar: - March works fine – 1-1.5 month is a good time to get started. - 1st October is tried out for the first time in E24. After that the Study board can discuss whether it should have the same format as in the spring or maybe downsize a bit.		
10.	Discussion of social semester start event Last year the student representatives arranged a semester start event for the new INM master students. This was thought as a supplement to the official study start event and had more of a social character. This years student representatives also want to arrange a social study start event in September and invite more broadly.		
11.	Input to master thesis and programme evaluation The study board is asked to continue their discussion of a new evaluation questionnaire for the theses and for the master programmes. The study board has reviewed until page 8 (and made suggestions) having in mind: 1. Are the questions/themes relevant? Can they be put into use? The questions we ask should be useful to us. 1) The study board continues the discussion on the following topics/questions (p.1-8). (app. 2) The themes are (in regards to the thesis): • Interdisciplinarity - the study board decides to include the theme but in a different wording • Contact with supervisor – the study board decides to keep the question but instead to specifically ask about supervision instead of 'contact'. The study board wants to add a question re. whether the students experienced the frequency of the supervision to be satisfactory.		

	• Learning outcome re. thesis – the study board agrees that there needs to be a definition of the learning categories asked about. The study board decided to use wording from the study regulations as inspiration: • Communication/communicating results (written + oral) • Planning/design of research/scientific project • Use, select theory and methods • Use/design/improve experimental methods 2)The study board did not have time to process the rest of questionnaire (pages 8-10) and decided to set up a working group that will finish the work together with the secretariat. Participants: Per, Magnus, Camilla and Susanne.
12.	Any other business Camilla brings cake for next meeting 😊

Punkt 3: Lukket

Punkt 4: Lukket

Punkt 5: Announcements from chairperson

Punkt 6: Announcements from students

Punkt 7: Orientation from the vice-dean about the Programme Report

Case presentation

The vice-dean, Annemette Palmqvist, will briefly inform the study board about the findings of the institutes educational report, and what the focus will be the coming year.

The institutional report is a 'compilation' of the study leader reports (which were discussed at the study board in March) and sets the direction for the institutes action plan on education.

Punkt 8: Orientation about a revised catalogue on exam types

Case presentation:

Annemette/Susanne will brief study board at meeting.

The study board has been informed by mail (21.05.24) about ongoing work to update the exam catalogue. Please find also as attached file.

Bilag

Information om nedsættelse af ekspertgruppe om eksamensformer (Eksamensudvalg).pdf

Eksamensudvalget - Studieledermøde den 15. maj 2024 - opdateret 17. maj 2024.pptx

Punkt 9: Approval of exam plan for autumn 2024

Case presentation:

It is the study boards task to approve the exam plans for the master programs and co-approve the plans for the subject modules with the BA-study board. Please find both attached.

TASK/WHAT:

Can the study board approve the examplan for autumn 2024?

NB!: the files open very small -> click on 'Download dokumenter' in right corner and the files open in excel.

Bilag

Examplan master programme E24.xlsx

Examplan subject modules E24.xlsx

Punkt 10: Approval of updated evaluation form for master thesis and study programme

Case presentation:

Please find attached suggestion for an updated master thesis and programme evaluation form.

The evaluation form is prepared by a working group set by the study board to finish the form - the group being Magnus, Camilla and Per.

Suggestions for corrections and new questions is visible in 'track changes'.

TASK/WHAT:

Can the study board approve the attached updated evaluation form?

Bilag

Updated thesis_master programme evaluation questionnaire_17.05.24.docx

Punkt 11: Discussion about concept for written half term course evaluation

Case presentation:

The study board discussed at an earlier meeting the possibility to have written half term course evaluations (master programmes).

Magnus and Nick have subsequently helped writing up, and elaborated and specified the discussions in the study board (please find attached).

TASK/WHAT:

1) Discussion: anything to add to the suggestion/description?

2) The study board should discuss the following questions:

- If there are multiple instructors on a course, who is responsible?
- Is it relevant for/how does it become relevant for intensive courses?
- Can anonymity be ensured if there are few students in the course?

3) Can the suggestion/description be accepted to be further discussed in the Uddannelsesudvalg?

Bilag

Formålsbeskrivelse_midtvjesevaluering.docx

Punkt 12: Any other business