

REFERAT Studienævnet for Internationale Studier d. 21-03-2024

Mødedato Torsdag d. 21. marts 2024 kl. 13:00

Mødested 26.073

Indholdsfortegnelse

Members present..... 3

Approval of the Agenda..... 4

Approval of the minutes of the february meeting..... 5

Orientations from chair, students etc..... 6

Cooperation between the study board and study leaders..... 8

Lukket..... 10

Lukket..... 11

Visit from legal departement..... 12

Decision: Aproval of action plans in head of studies reports..... 13

Students item..... 14

Any other business..... 15

Punkt 1: Members present

Beslutning

Present:

Sune Haugbølle (IS head of study) (until 13:50)

Laura Horn (chair, VIP)

Thomas Paster (VIP) (from 13:50)

Sophie Loiwersheimer (stud)

Vilte Maldziute (vice-chair, stud.) (online)

Absent with notice:

Line Engbo Gissel (VIP)

Lone Riisgaard (VIP)

Sofie Würtz (stud)

Liliana Calisto (stud)

Laust Schouenborg (IPG head of study)

Absent without notice:

Somdeep Sen (GDS head of study)

Aleksander Fløysturp Nielsen (stud)

Punkt 2: Approval of the Agenda

Beslutning

The board added an item to the agenda and approved it:

Extra item: Rules/cooperation between study leader and study board.

Punkt 3: Approval of the minutes of the february meeting

The board is asked to approve the minutes from the february meeting.

Beslutning

The board was asked to approve the minutes for the february meeting. The Board approved the minutes without comments.

Bilag

Februar 24.pdf

Punkt 4: Orientations from chair, students etc.

- **Number of applicants for master admission 2024**

The board is asked to look at the numbers.

Appendix: KA Ansøgertal 2024

- **Admission analysis 2023**

The board members are asked to familiarize themselves with the material about the admission in 2023.

Admission to master's programs in 2023 and the development in admission in the years 2018 to 2023 are the focal point of the analyses. This year's admission is analyzed in the context of trends in higher education admission and through analyses of general characteristics of those admitted to Roskilde University's master's programmes.

The purpose of the admission report is to support initiatives and action plans targeted at admission, recruitment and the ongoing work with quality in education at department and at program level. Insights from the report can, among other things, be used in the study boards' discussions about admissions, and can thus form the basis for action plans that are included in the annual head of studies reports.

Appendices:

Admission analysis 2023 - Master programmes (dk)

Memo - Trends in International Master's Admissions 2023

Notat - Trends, ansøgning til indskrivning på kandidatuddannelserne E2021-E2023 (dk)

Specific data for GDS and IPG

Beslutning

The board was orientated on a number of matters.

- **Number of applicants for master admission 2024**

There has generally been an increase in the number of students seeking admission to ISE's educations with few exceptions. This includes GDS and IPG.

The study board is happy and proud of this.

- **Admission analysis 2023**

The board members were asked to familiarize themselves with the material about the admission in 2023.

RUC has generally admitted more students to our Master programmes. Fewer students has a RUC bachelor.

The Board has seen the material and appreciates that these form of analysis are made and exist. The board wants to revisit the material at a later meeting in the beginning of next semester.

- **Meeting on the master reform**

Laura told the board about a meeting she has had with the the chairs of the other study boards at ISE. Part of it was discussions on feeling helpless in the very secretive proces of the reform, but also to tell the departement, that the boards wants to be part of all procedial things regarding the reform moving forward.

- **A new VIP alternate**

Laura has asked around if any VIP would like to step in as alternates in the Board. Johan Fischer agreed, which the board is very happy about. Signe and Laura will make sure Johan gets in the upcoming formal election.

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KA ansøgertal 2024.pdf

Optagsanalyse KA 2023.pdf

Notat - Trends in International Master's Admissions 2023.pdf

Trends, ansøgning til indskrivning på kandidatuddannelserne E2021-E2023.pdf

Admission analysis.pdf

Punkt 5: Cooperation between the study board and study leaders

Beslutning

Extra point: study board vs. study leader

The study board discussed the role of the study leaders in the study boards. There was a wish to make it easier for the study leaders to prioritize and attend the meeting, by pooling together the agenda items which the study leaders have to attend for in order for them to not have to attend the entire meeting. Even though the board generally really want to make it good for study leaders to attend, the board can not accomodate the wishes. Rather, the board finds it important that the study leaders attend all meeting from a quality assurance point of view. Apart from all the relevant orientations and discussions, it is also the students possibility of bringing up issues with the educations and therefore it is important for the study leaders to be present to engage in discussions and take action.

The board finds that it might be useful for the entire study leader circle to revisit the guidelines for study board work and attendance, to make sure everyone is on the same page. Signe will bring this to the other study board secretaries and the prodekan.

Punkt 6: Lukket

Punkt 7: Lukket

Punkt 8: Visit from legal departement

Vibeke Suhr from the legal departement will attend the meeting to introduce/discuss the following issues with the boards:

- Introduction of the new way of assisting the study boards concerning dispensations
- Discussion of possible improvements of the collaboration about dispensations, e.g., delegation of competence
- Presentation of the new system for processing of cases – what to expect from the new system?

Appendix:

Letter from Martin Stampe Noer describing changes, intentions and possible issues to debate at the meeting.

Beslutning

Vibeke Suhr Pedersen from the legal departement attended the meeting to introduce/discuss the following issues with the boards:

- Introduction of the new way of assisting the study boards concerning dispensations
- Discussion of possible improvements of the collaboration about dispensations, e.g., delegation of competence
- Presentation of the new system for processing of cases – what to expect from the new system

The board was visited by Line Nora Dalby and Vibeke. Line is the case worker doing the student cases presented to the board on closed meetings. Line will be IS Study Boards caseworker from now on. The legal departement strives to make Line handle all the cases of the study board so she knows them when presenting to the board.

Vibeke went through the university law specifying the competency of the study boards.

From now on all student cases will be presented with decisions, when the study board sees it. The board is still able to decide something else than what is proposed.

With the new system the board will also be able to get statistics, for instance on number of complaints.

The board thanked Vibeke for a good presentation and made a mental note to have further discussion after summer and provide the legal departement with feedback after the new system has been tried out.

Bilag

Sagsbehandling af Studienævnsager.pdf

Punkt 9: Decision: Approval of action plans in head of studies reports

The head of studies for IPG has revised his report after having heard the comments of the study board at the february meeting.

The head of studies report for GDS has not been commented on the february meeting due to lack of time.

The board is asked to approve the action plans of the reports.

Appendices:

Head of studies report for IPG

Head of studies report for GDS

Factsheets for IPG and GDS

Beslutning

The board was asked to approve the action plans of the head of studies reports.

IPG

The head of studies for IPG has revised his report after having heard the comments of the study board at the february meeting. The board notes that there are many positive initiatives in the action plan designed to work with first year drop out, unemployment rates and jobfunktionsniveau. The board approved the action plan without comments.

GDS

The head of studies report for GDS was not commented on the february meeting due to lack of time.

While the board acknowledge the outgoing study leaders efforts, the board did not approve the action plan. The board wants to see a revised version on the april meeting. It needs to have more concrete actions. In particular, the board would like to see some concrete initiatives on student integration efforts, specifically centered around the increasing number of USB students. While the board also acknowledge the outgoing study leaders efforts to streamline the organisation of employability, it misses some concrete initiatives or events to work with this.

The chair will write an email to the GDS study leader about the action plan.

IS

There was confusion as to whether the IS subject module report should also be dealt with in the IS study board. Signe has looked into this. The IS report is dealt with as a part of the Bachelor head of studies report and therefore formally belongs in the study board for sambach. However, from now on the IS report will also be sent to the IS study board as orientation with the possibilty of commenting on it.

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Studielederrapport for IPG 2024

IPG nøgletal.JPG

Studielederrapport for GDS 2024

GDS nøgletal.JPG

Punkt 10: Students item

The students representatives would like to discuss an item that was brought to their attention regarding the exam on Mandatory course 3: International Public Economics on IPG.

The vice chair received the following email from a student:

"Dear Vilde,

I do not know who I should talk to, but I hope you can hear me out and help. I am writing because I have a concern regarding the IPE exam because I thought it was supposed to be a pensum exam but I don't think that was the case.

During lectures we were informed that the oral exam will cover the entire curriculum (so all 3 parts of the course that are covered by 3 professors), but my exam covered only the part of the course that my synopsis focused on. I heard similar things from some of my class mates which confused me a bit. I went to the exam having prepared for a pensum exam which means that I read texts from different lectures and prepared to answer questions about intersections of the different parts of course but I was asked only what relates to the finance part.

I do not know if this is something that can be changed or looked into, but I think the students should know what the oral exam will cover to prepare best for it. So if the oral exam indeed centers on what the synopsis is focused about it would make sense to tell that to the students. Rather than making them believe it will be full pensum exam.

I appreciate your attention to this."

Beslutning

The students representatives would like to discuss an item that was brought to their attention regarding the exam on Mandatory course 3: International Public Economics on IPG.

During lectures the students were informed that the oral exam would cover the entire curriculum (so all 3 parts of the course that are covered by 3 professors), but the students experienced, that the exam covered only the part of the course that their synopsis focused on. Therefore the students prepared for a full pensum exam. The students ask for a clarification so future student will know what to prepare for.

The board postpones the item to the april meeting.

The chair will reach out to the IPG head of studies about concerns with the IPE course based on both the evaluation and on the students item on the march meeting. The chair will ask him if he would be able to attend the April meeting to discuss the matter with the board.

Another student item: Intermediate Quantative methods course

The students raised another problem with the intermediate quantitative methods course, which does not seem to be running that well. The students find, that there is an underlying premise that you have already taken another quantative methods course here at ruc. This is not the case. The teacher opened the bachelor course so people can go to the course voluntarily. This points to an issue regarding who is allowed to sign up to this course. There seems to be more support needed than was given. Originally there was also a ph.d student assigned to the course, who had to drop out, leaving a very large class with only one teacher.

The chair will send an email to GDS study leader and course cenvenor asking how it is going with the intermediate quantative methods course. The email will specify, that the board heard from students that are concerced, ask about their thoughts on the level, whether there is a teacher missing, and if the board can assist in any way.

Punkt 11: Any other business

Beslutning

Vilte informed that IPG have held internship information sessions, that went well and had a great turnout.