

REFERAT Studienævnet for Internationale Studier d. 28-08-2024

Mødedato Onsdag d. 28. august 2024 kl. 09:00

Mødested 14.2-023

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Punkt 1: Members present

Beslutning

Members present:

VIP

Laura Horn (chair)

Thomas Paster

Line Engbo Gissel

Lone Riisgaard

Student representatives

Vilte Maldziute (vice-chair)

Sophie Loiwersheimer

Liliana Calisto

Head of Studies

Sune Haugbølle (IS) . Undtil 10:15

Laust Schouenborg (IPG)

Absent with notice:

Sofie Würtz

Markus-Michael Müller (GDS)

Absent without notice:

Aleksander Fløystруп Nielsen

Punkt 2: Approval of the agenda

Beslutning

The board approved the agenda without changes. Item 15 and 16 was later pushed to the upcoming meeting due to time constraints.

Punkt 3: Approval of last month's minutes

Nomination:

The board is asked to approve the minutes from the June meeting.

Appendix:

- Minutes

Beslutning

The board approved the minutes without comments.

Bilag

Juni 24.pdf

Punkt 4: Update on MA-reform and UPS

Oral orientation.

Beslutning

The chair gave an update on the Master reform and the Uddannelsesporteføljestyring (UPS), both of which were also a theme on a ISE UDDU meeting with the dean and vice dean. There was not much to report apart from the fact that discussions are going on and we expect to receive the final report from the committee in October.

Punkt 5: Guidelines for communication and follow-up on full-time studies

Nomination:

The board is asked to familiarize itself with the guidelines for communication and follow-up on full-time studies.

Background:

The guidelines are a formalisation of the previously issued instruction on 'Policy for communicating expectations for full-time studies', approved by the rector, vice-deans and deputy director of education and students.

In connection with the strategic framework contract for 2018-2021, on 27 November 2020, an instruction was issued to all study boards to carry out the following:

- Adopt a policy for working with full-time declarations
- Designate an activity in their annual cycle to ensure implementation of the policy
- Teaching evaluations must include questions about whether students feel that the expectations for full-time studies have been communicated as part of an alignment of expectations at the start of the programme.

The instruction was issued as part of the university's goal to increase students' learning outcomes by increasing their time spent studying.

In the current strategic framework contract for 2022-2025, it remains a development goal for the university to increase students' learning outcomes by increasing their time spent on their studies.

In this connection, the previously issued instructions have been rewritten and clarified in 'Guidelines for communication and follow-up on full-time studies'.

The guidelines were approved by the Education Strategic Management Forum on 10 June 2024 and published on the quality portal on 17 June.

Appendix:

- Guidelines for communication and follow-up on full-time studies

Beslutning

The board thanked for the orientation and stressed the importance of students studying full time. The study leaders were asked to remind students of this expectation.

Bilag

Guidelines for communication and follow-up on full-time studies.pdf

Punkt 6: SMC 3g/6b: International Development; Culture, power and society

Nomination:

The board is asked to familiarize itself with the decision to still offer SMC 3g/6b: International Development; Culture, power and society with only 22 students signed up.

Appendix:

- Mail correspondence with course responsible, vice dean and IS Head of Studies.

Beslutning

The board was informed that SMC 3g/6b course was offered although it only has 22 students signed up, likely do to the small sib intake last year. The board noted that it was slightly problematic that the vice dean just decided to offer the course without consulting the board when other courses on the verge has previously been not accepted. This sets precedent for the board to allow courses to run even though there are fewer students signed up than required.

Bilag

SV_ Subject module course 3g_6b_ International development; Culture, power and society.pdf

Punkt 7: Study environment tutor calendar for the upcoming semester

Nomination:

The study board is asked to make itself acquainted with the attached overview of program activities for the upcoming semester that the study environment tutors are responsible for. Note: Not all of the activities are targeted to alle ISE students but to individual programs.

Appendix:

- Activity poster for the upcoming semester

Beslutning

The study board thanked the study environment tutors for the great poster and initiatives planned for the semester.

Bilag

ISE E24 Grafisk Overblik (1).pdf

Punkt 8: Intake

Nomination:

The Study Board is asked to familiarize themselves with the figures for enrolled students on RUC's Master programmes for the fall semester.

Appendix:

- Admission numbers differentiated on DK, EU and USB background. Number of places offered, accepted offers and prognosis per oktober 1st.

Beslutning

The board found the data very useful and interesting and noted a small increase for GDS but also a small decline for IPG. The board also noted, that without the USB's there would be a decline on both programs. On that note the board finds it concerning that RUC is becoming gradually dependant economically on the USB's.

The board also noted that the largest nationality group of new intakes was from Bangladesh. There has been discussions earlier in the study board on how to include and support integration of international students in general, and the board wants to continue this discussion on one of the upcoming meetings.

Bilag

Kandidat, USB.pdf

Kandidat, DK-EU.pdf

Kandidat, USB + DK-EU.pdf

Punkt 9: Course registrations E24

Nomination:

The study board is asked to inform itself of the registration figures for the teaching activities for E24. The study board may want to consider whether the figures give grounds for discussing e.g. activity planning strategy.

The department secretariat also requests feedback on what information will be necessary for the study board to use the registration figures for discussions and discussions.

Appendix:

- Registration numbers for E24.

Beslutning

The board informed itself on the registration figures for study activities i E24. The board would in the future like to have ECTS points on as well as the figures for the master thesis. The board had a follow up issue regarding one course:

Project management course

The board noticed a lot of students signed up for the course. The chair is to reach out to the course conveyer, head of study and vice dean to make them aware, make sure we prevent issues this semester (as raised by the students last semester) and allocate enough resources.

Bilag

Registrations, E24, Study Board for International Studies.xlsx

Punkt 10: Selection of courses and projects for evaluation

Nomination:

The study board is asked to decide which activities will be evaluated in the coming semester.

Appendix:

- A recommendation with suggested activities to be evaluated based on the study board's adopted criteria for evaluation practice.

Beslutning

The board decided to evaluate the proposed study activities.

Bilag

Educational activities to be evaluated in E24 International Studies.docx

Punkt 11: Follow-up on approval of course offer

Nomination:

The Study Board is asked to consider and approve the course offerings that were not approved in the June meeting.

Note: The course description for Klaas' Advanced Study course will follow in September.

Appendices:

- The course description for the Methods course for spring 2026 submitted nominated by the Head of Studies.
- Tentative outline for the International Negotiation methods course

Beslutning

International negotiation course

The chair should reach out to Eric to talk about the course, which the board saw the first outline of. There was an issue with the exam form, and Eric has to pick an exam appropriate for 5 ECTS. That means, that there should not be both a portfolio and a 48 exam.

Bilag

Activity description form English-vs.2024-without-descriptions.docx

FW_ Tentative outline for international negotiation methods course.pdf

Punkt 12: GDS Project 1 course description

Nomination:

The study board is asked to consider whether it can approve the proposed changes to the description in study.ruc.dk on GDS project 1.

Appendices:

- E-mails with the proposed changes and the motivation
- Proposal to change formulation on the academic language in the abstract vs the project report
- The current description of the project on study.ruc.dk

Beslutning

The board gave extraordinary dispensation to implement the proposed late changes to the study.ruc description of GDS project 1 due to the teacher being allocated late and the extraordinary large size of the cohort. The teacher is to tell the students about the changes, especially concerning the presentation-part that has been taken out. The board also decided to look into a study regulation change in regards to the formulation concerning the abstract and the academic language in the project report.

During this item the board also talked about an issue concerning GDS project 3.

In the study regulation is says:

"The project provides students the ability to address global and development challenges from various disciplinary and methodological angles. The outcome is to involve students in the production of an edited e-book (e.g. "Global and Development Challenges 2022") that for each year will track and showcase the degree."

There has not been - and is not planned an edited book. We thereby promise something that is not delivered on. The board should either give dispensation for not doing it or find the hours to do it. The chair will email the vice dean and head of study to figure out the possibilities.

The board also decided to change this formulation in the upcoming study regulation proces.

It was also mentioned, that the teachers on advanced study courses should be allocated 100 supervision hours project supervision on project 3, which the chair would also communicate to the head of study.

Bilag

Re_ Projektdannelse Project 1 GDS.pdf

Re_ Project 1.pdf

study.ruc.dk_class_view_34529.pdf

Punkt 13: Students Item

Nomination:

The study board is asked to discuss the issue regarding the Qualitative Methods course brought to attention by a student.

Appendix:

- Letter from student

Beslutning

The study board discussed the issue about the qualitative methods course exam, where a student experienced being penalized for doing what was instructed at the course in regards to referencing practise. The course teacher and the assessor where different.

Additionally, although there is a two-week deadline for filing complaints about exam results, the assessor mentioned students could seek feedback in August, which was then too late to complaint.

The board members emphasized the importance of making all relevant information available on Moodle, rather than only sharing it in course sessions. It also expressed concerns about inconsistent feedback, especially regarding citation practices, and suggested that students as well as assessors should be clearly informed of the rules.

A board member suggested that the course be regraded. The board supported this and proposed contacting the head of studies and the course convener to investigate further. If the issue is serious, a full reassessment of the course may be necessary.

The conversation also touched on Moodle-related legal concerns. It was mentioned that changes to Moodle after the semester starts have in a previous case resulted in a student being succesful in a complaint. Legal advice is needed to clarify whether such changes are permissible. Additionally, the board will seek legal clarification regarding the complaint timelines, especially concerning summer exams and the overlapping holiday period. These issues are planned to be addressed at the September meeting.

To sum up: The chair agreed to confidentially reach out to the assessor to gather more information and the secretary to gather information from the legal team, and further steps will depend on the findings.

Bilag

Qualitative research complaint.pdf

Punkt 14: Hearing of the report from the Exam Committee

Nomination:

The exam committee's report is hereby submitted for hearing in the study board.

Appendices:

- Email text from Martin Stampe Noer
- Case presentation from Martin Stampe Noer
- The exam committee's report (in Danish only)

Beslutning

The study board appreciates the work of the exam committee, the resulting report and that it was sent in hearing.

The board agrees with the general principles and finds the recommendations sensible. The board is especially interested in the idea of combining exams for study activities. If that recommendation stands, the board might like to do a pilot with GDS project 3 and a course.

Bilag

Mailtekst til SN fra MSN-2024.08.21-dk og uk.docx

Cover_ULF_UDDU_SN - Høring over afrapportering fra Eksamensudvalg-UK.docx

Eksamensudvalg_samlet rapport.pdf

Punkt 15: Hearing of Common Rules (postponed from june)

Nomination:

The study board is asked to discuss and comment on the changes to the Common Rules as presented in Appendix 1. The item was postponed from the June meeting.

Appendices:

- Appendix 1 - Presentation og revision/changes
- Appendix 2 - Revised rules

Beslutning

The item was pushed to the september meeting due to time constraints.

Bilag

Sagsfremstilling til SN revidering af fællesreglerne-masn.docx

RUCs Fællesregler - version til SN høring efter behandling i ULF.pdf

Punkt 16: Study Environment Assessment 2024

Nomination:

The board is asked to discuss the Study Environment Assessment 2024.

Background:

The study environment assessment sheds light on three areas that the university is obliged to survey every two years.

- The social and psychological study environment - including stress, loneliness and offensive behaviour
- The academic study environment - including questions about project work
- The physical and aesthetic study environment

Main conclusion

In general, students indicate that the study environment at Roskilde University (RUC) is better in 2023 compared to 2021 on most parameters.

Despite the improvements, RUC is still below the university sector in several areas, but the responses on 'learning for understanding', 'constructive feedback' and 'teacher interaction' are higher than the university sector as a whole.

The main conclusion is elaborated on pages 5-6.

Power BI report at programme level

The analysis is accompanied by a Power BI report, which provides a graphical overview of the results at programme level.

In the Power BI report, the starting point is programmes in relation to the current range of programmes in 2023. This means that the basis for comparison with 2021 is only shown for programmes that have been continued with history from before the internal graduate reform from 2022.

The Power BI report can be accessed from the Quality Portal on Intra and via this [direct link](#).

All employees have access.

Appendix:

- Study Environment Assessment 2024 (in danish, unfortunately)

Beslutning

The item was pushed to the September meeting due to time constraints.

Bilag

Studiemiljoevurdering_2024.pdf

Punkt 17: Any other business

Beslutning

No other business.