REFERAT Studienævn for Kommunikationsfagene d. 21-02-2024

Mødedato	Onsdag d. 21. februar 2024 kl. 12:30
Mødested	40.1.27

Indholdsfortegnelse

Punkt 1: Approval of the agenda (2 min.)

Roskilde Universitet
Institut for Kommunikation og Humanistisk Videnskab (IKH)

Study Board for the Communication Programmes
Board meeting February 21st
Room 40.1.27

Agenda

2/2024

Approval of the agenda (2 min.)
Approval of last meeting's minute (2 min.) appendix number 02.24.08
Welcome to newly joined members of the study board (2 min.) appendix number 02.24.09
Election of deputy chair (5 min.)
The study board must elect a deputy chair among the student representatives. Together with the chairman, the deputy chairman must make decisions in cases that are sent for a chairmanship decision.

Visit from the team for educational law (30 min.)
Team for educational law under Education and Students visits the study board again. The team has undergone a restructuring and purchased a new case management system. Overall, the effort should strengthen the support for the study board's work making decisions in student cases.

Closed agenda (60 min.) - separate agenda and appendices
Student applications
Follow-up on the autumn teaching evaluations
In the autumn, the study board evaluated teaching activities, cf. the adopted evaluation cadence. The study board follows up on these, cf. the decided evaluation policy and the board's rules of procedure.

Discussion items (30 min.)
Evaluation of the semester start
"Tour de table" among VIP- and student representatives

Input for the extended theme meeting in April
Once a semester, the study board sets aside time for an extended meeting, where the board can elaborate on an education-related topic. The members are invited to come up with ideas for that part of the agenda for the April meeting.

Practice regarding English-language theses
As previously established, the board cannot grant a general exemption in the curriculum. Hence, the board should discuss whether to establish a practice regarding individual exemptions and additionally how to communicate this to the students at the thesis start-up seminar.

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Orientation items (5 min.)
Overview of delegations
The study board has decided to attach the board's delegations as an appendix to the agenda once a year in February. However, the overview is postponed until March, as the board is awaiting input from Education and Students. As the delegations have not been revisited for the last constitution, they will not only be presented, but also put to a vote at the board meeting in March.

Announcements from Head of studies and student representatives (5 min.)
Announcements can be given under the item.

Any other business (2. min.)

Orientation on upcoming agenda items at the next meeting
- Approval of questionnaires for evaluation of the master thesis, the internal cohesion of the programmes, as well as approval of the revised practice evaluation questionnaires
- Evaluation of the project group formation process
- Overview of the application numbers for the master programmes
- Approval of the action plans in the head of study reports

Please report your cancellation to the secretary

Punkt 2: Approval of last meeting’s minute (2 min.)

Bilag

Appendix number 02.24.08 A°bent referat af SN-møde 31.1 2024 SN for Komm.uddannelserne- til godkendelse i SN.docx

Punkt 3: Welcome to newly joined members of the study board (2 min.)

Information is available at the boards intra page as well as the annual work plan

https://intra.ruc.dk/nc/en/employees/organisation/councils-and-committes/list-of-study-boards/board-of-studies-for-the-communication-programmes/

Bilag

Appendix number 02.24.09 AArshul_Studienaevn_for_kommunikationsfagene_-_jan._2024.pdf

Punkt 4: Election of deputy chair (5 min.)

The study board must elect a deputy chair among the student representatives. Together with the chairman, the deputy chairman must make decisions in cases that are sent for a chairmanship decision.

Punkt 5: Visit from the team for educational law (30 min.)

Team for educational law under Education and Students visits the study board again. The team has undergone a restructuring and purchased a new case management system. Overall, the effort should strengthen the support for the study board's work making decisions in student cases.

Punkt 6: Approval of the agenda

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Bilag

Closed agenda for the study board meeting in Study board for the Communication Programmes 21.2 2024.docx

Punkt 7: Lukket

Punkt 8: Lukket

Punkt 9: Lukket

Punkt 10: Evaluation of the semester start

"Tour de table" among VIP- and student representatives

Punkt 11: Input for the extended theme meeting in April

Once a semester, the study board sets aside time for an extended meeting, where the board can elaborate on an education-related topic. The members are invited to come up with ideas for that part of the agenda for the April meeting.

Punkt 12: Practice regarding English-language theses

As previously established, the board cannot grant a general exemption in the curriculum. Hence, the board should discuss whether to establish a practice regarding individual exemptions and additionally how to communicate this to the students at the thesis start-up seminar.

Punkt 13: Overview of delegations

The study board has decided to attach the board's delegations as an appendix to the agenda once a year in February. However, the overview is postponed until March, as the board is awaiting input from Education and Students. As the delegations have not been revisited for the last constitution, they will not only be presented, but also put to a vote at the board meeting in March.

Punkt 14: Announcements from Head of studies and student representatives (5 min.)

Announcements can be given under the item.

Punkt 15: Any other business (2. min.)

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Punkt 16: Orientation on upcoming agenda items at the next meeting

- Approval of questionnaires for evaluation of the master thesis, the internal cohesion of the programmes, as well as approval of the revised practice evaluation questionnaires
- Evaluation of the project group formation process
- Overview of the application numbers for the master programmes
- Approval of the action plans in the head of study reports

Punkt 17: Godkendt referat

Bilag

Appendix number 03.24.10 A°bent referat SN-møde 21.2 2024 SN for Komm.uddannelserne- til godkendelse i SN.pdf