

REFERAT PhD Committee for the Doctoral School of Social Sciences and Business d. 18-09-2025

Mødedato Torsdag d. 18. september 2025 kl. 13:00

Mødested 25.1-003

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Punkt 1: Approval of agenda (Minutes approved by mail)

Attending:

PhD Fellows

Alexander Wallis (online - alternate for Trine Cosmus Nobel)
Emil Bøgh Løkkegaard (Vice Head of PhD Committee)
Sally Andersson
Svante Aasbjerg Thygesen
Jeppe Bay Lyngaard

VIPs

Louise Wiuff Moe
Peter Triantafillou
Olivier Rubin (alternate for Matias Thuen Jørgensen)
Catharina Juul Kristensen (Alternate for Kristoffer Kropp)
Lars Buur (head of PhD Committee)

Taking down minutes

PhD Coordinator, Ida Bull

Punkt 2: Update and news

From Head of School

Common rules are in effect

Regarding open calls: Section but also research groups will be more involved

- Trying to narrow to scope to minimize number of applications.
- Suspension of one year for the open calls to focus on strategic calls.

Dispensation cases in sub-committee: 2 about requirements for article-based dissertation, 1 about change of research stay, 1 about merits,

PhD Day, 29th august.

Communication flows from phd committee and out is not flowing. Report back to your section/research groups.

One case of a PhD fellow not progressing according to the Ministerial Order.

From PhD Admin

The new allocation system and the new time registering system mTIME has nothing to do with one another - some confusion as to how/if they were co-dependent.

The new allocation system and its faults: Historical view atill in progress.

Co-financed applications: We'll focus only on 50/50, because so many 33% are embedded in the big projects.

- We usually have to calls out each year, but this will go down to one time per year.
- The call will be March 1st 2026. admin will let everyone know.

Maternity leave - proces of finding a maternity cover

Confusion and frustration in the group of PhD Fellows as to what are the demands from HR (and HR International) when planning a stay abroad.

- PhD Coordinator will call fellows to a meeting where we can get all questions on the table.

Punkt 3: Orientation: New common rules active

New common rules active by 1st of September.

PhD Admin will send out a blast to all of ISE staff after this PhD Committee meeting and your read through of the rules.

PhD Admin will in the fall 2025 correct all misleading information on intra in regards to the new common rules

- The process of going over the website is started - information is being read through and corrected.
- The need for a new sub committee for approving phd assessment committees.

Bilag

Joint regulations for the PhD Programme at Roskilde University_01092025.pdf

Fællesregler for ph.d.-uddannelsen ved Roskilde Universitet_01092025.pdf

Punkt 4: Decision: Forming a new sub-committee for approval ...

According to new common rules the phd committees will take over the approval of assessment committees for dissertation.

The approval flow will be subcommittee in phd committee -> then head of school -> and lastly phd fellow.

Should we decide on a subcommittee consisting of one phd and one VIP?

Questions:

- How long is the seat covered? For fellows perhaps its follows their running time.
- How about when head of phd committee hands in an assessment committee?
- Can we take into account the "freind"-committee? Feeling pressured to approve of an assessment committee.

Decision:

1 VIP and 1 Fellow: Emil Bøgh Løkkegaard and Peter Triantafillou stays on until next election in February/March.

Head of Committee will make a sub committee excel sheets and build up database of earlier used committee members. PhD Coordinator suggest that the sheet is on her laptop due to GDPR regulations.

Use 30 min per committee.

Beslutning

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Vejledning til ph.d.-udvalgene ifm. indstilling om sammensætningen af ph.d.-bedømmelsesudvalg.pdf

Guidelines for PhD Committees Regarding the Nomination of PhD Assessment Committees to the Head of the PhD School.pdf

Punkt 5: Decision: New template for internal review report/feedback

Template for internal evaluation report/feedback

On intra we state the following and the template will be build like this:

- Is the problem well defined?
- Does the thesis have a thesis? Is there an argument?
- Is the research strategy clear?
- Abstract or fundamental question.
- Specific questions (argued in relation to fundamental research question; ‘What are the empirical indicators?’)
- Data and fieldwork strategy.
- Fieldwork techniques.
- Is there a literature review, and how is it organised? (thematically, chronologically, comprehensively)
- Does the student have a position vis-à-vis the literature/debates in the field?
- Is the methodology clear and convincing?
- Is there sufficient extent and focus in the body of empirical material?
- Is the thesis concise and sufficiently thorough?
- Is the thesis well written?
- Is the research original, creative, imaginative etc.?
- Is the dissertation or parts of it publishable?

What could be added?

Decision:

- Simple, max 1 page
 - Weed out on the many points.
 - Taking the bullets and work them in under bigger titles in the template.
 - Maybe some differencies for when writing a monograph contra article based.
 - Think more in standard key terms, streamline it, bil it down.
- PhD Coordinator and Head of Committee make a simple template and send it around to the phd committe members for approval.

Punkt 6: Decision: Application for new course

Anton Grau Larsen and Troels Schultz Larsen is hoping to offer this new course on ISE.

Material attached.

- How is the ECTS awarded in this course?
- Could be good for the department to have a specialized course on methods.
- Maybe minimize the time between the first 2 workshops and the last one. What is the reason for this?
- Main concern is the expectation of knowledge before you start. Could this mean that fellows would be discouraged to sign up.
- It could be good to be this specialised.
- Maybe be more specific in the phrasing and stress that you can't attend the course with zero knowledge.

Decision:

Conditional approval following the comments above.

PhD Coordinator will send the decision to Anton Grau Larsen and Troels Schultz Larsen.

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Application Form_PhD courses and workshops_final(1).docx

Ansøgning om phd-kursus.msg

Punkt 7: Discussion: Evaluation of courses

2 evaluations

Getting published in social science and business journals

- held in June
- Good evaluations, they seem very satisfied.
- Approved.

Doing Organisational Ethnography

- Attached last minute, we will look it over at next meeting.
- Comment moved on to next meeting as well. Maybe not a correlation between what they expected and what they got?

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Getting Published in Social Science and Business Journals.pdf

Doing organisational ethnography evaluation of course.pdf

Punkt 8: Future activities for PhD fellows

Activities in fall

Doing organisational Ethnography - Held in september

PDS: Teaching - tips and tricks - Cancelled

Intro to Quantitative Research Method Workshop

Writing a kappe

Research Design

Weird and wonderful work in progress

Writing retreat in Byens Hus

PDS: How to publish your phd as a book

Maybe: Challenges til Academic Freedom in January

- Is there any other way we support new fellows on teaching?
- Actually a concern at the PhD Assembly, lack of support on how to teach.
- Could we do anything about doing it mandatory? Would it help?
- Continue this discussion about doing something mandatory in second semester and 4-6 semesters, not get ECTS but hours.
- against mandatory discussion.
- Maybe specialize the teaching tips and tricks- lectures, supervision, exams etc.

Decision

Head of Committee will talk to coordinator at Teaching Tips and Trick about making it more specialised and getting sign ups this way. Maybe one about lectures, exams, supervision etc.

Punkt 9: Misc.