

DAGSORDEN Studienævnet for Naturvidenskabelige uddannelser d. 04-04-2024

Mødedato Torsdag d. 04. april 2024 kl. 14:00

Mødested 28A.2-11 - Mødelokale A1 - Videokonference (16)

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Punkt 1: Approval of agenda

Punkt 2: Approval of open minutes

2. April 2024

Open minutes of study board meeting

Dato: 29. February 2024

Tidspunkt: kl. 14-16

Lokale: 28A1-11

Participants: Lotte Jelsbak (Medicinalbiology, Molecular Biology and Molecular Health Science), Per Meyer Jepsen (Environmental Biology, Bioprocess Science and Environmental Science), Nicholas Bailey (Fysik/Physics and Physics and Scientific Modelling), Anakin Johann Diermayr (Mathematical Bioscience), Magnus Riber Mygind (Environmental Science), Mikkel Christian Gilberg (Chemical Biology), Camilla Michelle Thorup Andersen (Molecular Health Science), Marcell Balogh (Physics and Scientific Modelling), Frederik Diness (Kemi/Chemistry and Chemical Biology).

Absent: Jesper Schmidt Hansen (Mathematics and Mathematical Bioscience), Annemette Palmqvist (vice-dean INM)

Visitors: Marwa Popal (Legal team), item 2

Admin.: Susanne Bartram (ref.)

1.	Approval of agenda Agenda approved + a short round of introduction of all members. Chair notes: - Welcome to Frederik Diness as the new academic staff member representing Chemical Biology - Remember duty of confidentiality for closed items, remember to announce if you are incapacitated - Note that student applications can be tough to read/deal with - Everyone has equal voting rights (though we rarely vote), which means we reach quorum at 5 members present. It's important to join the meetings and make perspectives count.
4.	Approval of open minutes – former study Board Not enough members are present to approve. Susanne will mail the for approval.
5.	Approval of open minutes – constitutive meeting Minutes approved. Nick notes that he can not be physically present on the 2 nd of May, but will attend via Teams

	instead.
6.	Announcements from chair -Lotte informs about the new guidelines on the use of generative AI re. exams, and encourages students, study leaders and teachers to spread the word. The study board finds that there are many unknown challenges to be discovered in the future regarding the use of AI in academia. Eg. how to handle (and detect) presumed cheating at exams, how to formulate and plan exams. RUC is working together on these issues with all other Danish universities, and RUCs rector is part of a council that discusses the new reality around AI at the universities. -Lotte informs that Anakin and herself are now members of UDDU (advisory board to the Academic Council). The first meeting is on March 4th. -Lotte informs briefly about the current work on the national Master programme reform. The work is going on in secret, but there will probably be some information in April for the universities to discuss. - Lotte informs about the upcoming Master Thesis seminar next Tuesday and encourages the fellow study leaders to send the invitation to their students via Moodle. The event is also communicated on study.ruc. The student reps. note that the study admin. at the previous seminar informed the students that they could choose to do the master thesis exam either with or without oral exam. For students signing up for the master thesis after 1st of September 2024 the oral exam is mandatory. Susanne will contact study admin.
7.	Announcements from students Magnus explains that this item on the agenda can entail messages from students that fall outside the agenda. The students have some comments on the course evaluation of the master programmes: - there have been very few course evaluations (questionnaires) of the autumns master courses and wonder why this is the case. It is explained that courses are evaluated every 2nd year. -the oral course evaluation that has taken place is potentially experienced as a difficult forum to express ones opinions. Especially the less positive ones. As a result of the above comments the study board wants to discuss the following at a later meeting: Is it enough to evaluate the master programmes every 2nd year? If this is the case every other year group/årgang will experience not to be asked via questionnaire. Is the oral evaluation a good way of evaluating solely? What about the 'indspilsordning' – is this opportunity known of among the students?

	How do we use the evaluations? The students have some comments on the process of registrations for elective courses: It has been experienced that students registered for more than 30 ECTS and was told very late/close to semester start to make a choice. This affected the number of actual students in a course. Combined with the fact that some courses had to be cancelled due to few students it is the experience that the study environment is easily affected especially at smaller programmes, such as Chemical Biology. Susanne will check with the study administration how the registration for courses is managed.
8.	Approval of administrative annual cycle for 2024 and ideas for future topics The study board approves the annual cycle, which mainly reflects mandatory items, and also approves the former study boards items re. social study start event and invitation of newly elected student representatives. Susanne informs that the study board is also asked to discuss to central analysis/reports on the uptake 2023 and on the drop out rate at RUC. The study board wants to add the following to the next years meetings: - Course evaluation cycle and related items - The workings of the Subject module project: it is suggested that the topic will need to be qualified first in the Uddannelsesudvalg (all the study leaders + vice dean), and then in the BA-study board before discussed in the master study board.
9.	Evaluation of Open House event 2024 The general experience was that the event was well planned and had a nice atmosphere throughout the day. Compared to last year where the master programmes and the BA + subjects were separated in different buildings the joining of all programmes in building 27 is evaluated very positively by the study board. The drop in zone with clear signing worked very well. The study board discussed the following as well: - Drop in tables – is it the best way to do it? Many visitors were standing around waiting for a spot or sat down to listen in to whatever was talked about. The study leaders found that it worked well though. - Questions on being a student at RUC – a drop in zone/table designated for talking about student life run by students. ‘Vibe-check’: how to deal with commuting, how is the workload, freedom of choice re. projects, the accessibility of the academic staff etc.. -due to the fact that social activities, eg. all the different events and foreninger/clubs driven by students, are perceived as being central of the student life at RUC, it was discussed whether the students representing the different clubs could be paid as well for their engagement on the day. Dorthe Møller is to be addressed to clear that. When the program for Open House 2025 is discussed later on this year the study board wants

	to discuss the idea of a 'infotable' on student life. Notes on the written material: few info signs on master programmes + many spelling mistakes in posters.
9.	Evaluation of semesterstart There has been few events marking the spring semester start: - Welcome to subject module students at MOLMED - Semester start breakfast for everyone at physics and mathematics
10.	Discussion of renewed evaluation questionnaire re. master theses and the master programmes Case presentation The study board is asked to discuss their wishes for a new evaluation questionnaire for the theses and for the master programmes. Background Our current questionnaire is designed to accommodate the past combination-programmes (two subjects). Therefore, we need to review the questionnaire and adjust it to fit the new master programmes. 1)The study board decides to present the evaluation reports for each master programme to be able to learn more specifically about the different programmes. The students will still get an identical questionnaire to answer though! 2)The current questionnaire is evaluated until page number 8. Susanne notes the study boards decision in the current questionnaire. Will be presented in full length with corrections later on in the process. 3)It is decided to continue the work at the next meeting where the study board will be presented to the altered version including focus on: - spelling, use of same categories of check-boxes.
11.	Any other business No comments – except that biscuits at late meetings would be nice 😊.

Punkt 3: Lukket

Punkt 4: Lukket

Punkt 5: Intro on the evaluation system at RUC re. study activities including discussion of evaluation cycle

To the new members:

Before we go directly to the review of course- and project evaluations please find a description on how the evaluation system at RUC and INM is organized.

To all members:

Please find discussion paper on:

- rotation plan
- the working of the 'indspilsordning'
- how to use the evaluations

Bilag

Case presetation_evaluation process.docx

Case presetation_discussion on rotation plan aob.docx

MSc evaluation programme from E22 and onwards.docx

Punkt 6: Lukket

Punkt 7: Announcements from chairperson

Punkt 8: Announcements from students

Punkt 9: Discussion of program reports and approval of action plans

Please find:

- Case presentation with directions and reading list
- For your orientation only: Notat om indikatorer
- SL-rapporter with action plans.

Please note: the material cannot be shared outside the study board.

Bilag

Case presentation_programme reports and actionplans.docx

Notat_indikatorer_standarder revideret februar 2024.pdf

Studielederrapport for PSM 2024.docx

Studielederrapport for Chemical Biology 2024_til SN.docx

Studielederrapport for MHS 2024_til SN.docx

Punkt 10: Evaluation of Thesis seminar

Oral evaluation - please consider input prior meeting.

Punkt 11: Any other business