

REFERAT Studienævnet for Erhvervs- og Samfundsøkonomi d. 24-04-2024

Mødedato Onsdag d. 24. april 2024 kl. 09:10

Mødested 14.2-0.23

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Punkt 1: Members present

Beslutning

John Damm Scheuer (chair), Juliane Elisabeth Bøndergaard (vice-chair), Margit Neisig, Kristian Sund, Louison Cahen-Fourot, Natália Zabáková, Mathilde Kløve Helms, Mette Apollo Rasmussen (head of studies, Business studies), Jakob Vestergaard (head of studies, Socio-Economics), Helle Warburg (secretary)

Punkt 2: Approval of the agenda

The study board is asked to comment and approve the agenda.

Beslutning

The agenda was approved but during the meeting it was decided to postpone the following items:

- 7. Grade statistics
- 10. External examiners report
- 11. Status on the master reform committee work
- 12. Language on the mandatory courses at Virksomhedsledelse.

Punkt 3: Approval of the minutes of the meeting on 20 March 2024

The study board is asked to comment and approve the minutes of the meeting on 20 March 2024.

Beslutning

The minutes were approved.

Bilag

Minutes-2024-03-20.pdf

Punkt 4: Follow up on tasks given at the last meeting

- Status on finding a new student member
- Answer from Andres concerning students knowing if their course is to be evaluated or not
- Marketing: choice between flat room and auditorium - what do you prefer?
- Microeconomics cannot be offered to other students in such a manner that it appears on Study for others than SØK-students. The reason being that it has to be the same kind of course in all study regulations. It is mandatory at SØK and would not be at EØ subject modules.
- The master reform and student attendance have been added to the list of topics for kick-off seminars (appendix).
- Mette will talk to the responsible for the group formation about introducing the subjects the students can write about in their project.

Beslutning

Flat rooms vs. auditorium: The study board discussed the matter of finding the right rooms for classes. The board asked Mette Apollo to discuss options with Pia Nielsen (Planning) at their planning meeting. At the same time, Pia and Mette will find a solution for communicating that mandatory courses in a subject module can be used as electives in other subject modules - thus, e.g., Microeconomics can be chosen by EØ students. How is this made common knowledge?

The list of topics for kick-off seminars should be prioritized. Mette was asked to make a suggestion for next meeting.

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Emner til pædagogiske dage.docx

Punkt 5: Visit from Legal: processes for closed meetings

Vibeke Suhr Pedersen from Legal will visit to explain about new processes and procedures for the closed meetings. The board can ask questions and come up with suggestions.

Appendix:

Memo from Legal: "Sagsbehandling af studienævnssager"

Beslutning

The study board had guests from Education, Law and Planning in US. Vibeke is legal coordinator and Line is our new contact person. Line will attend all the closed meetings. With time, Line will be the one preparing all our cases from her team.

The purpose of the changes described in the appendix (e.g., that Line is ISE's contact person and has moved from one team to another in that relation) are to create better service, communication and dialogue. And also more uniform decisions across study boards.

Education, Law and Planning has a new case system that is taken into use from the May meetings. Therefore, the team's answer to the student will appear as the recommended decision to the study board. The board can of course still have the answer changed.

The system will provide much better statistics. E.g., decisions can be based on former, similar credit transfer cases.

The board is always welcome to call/write Vibeke and Line.

At a future meeting, Vibeke would like to present the statistic options and discuss delegation of decisions.

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Sagsbehandling af Studienævnssager.pdf

Punkt 6: Approval of activity descriptions on Study.ruc.dk

The study board is asked to comment and approve the activity descriptions for E24 and F25.

It is new that the study boards are asked to approve for two semesters at the same time. This is due to a wish to increase the level of service to the students - this way, they have a better possibility to plan two semesters ahead.

The course descriptions are found in the attached Excel-sheets.

A description of how to open the Excel-sheet - which is necessary! - is found in the first appendix with the recommendation to the study board.

In some of the cells in the sheets there is more text than can be seen. To see it, double click it. To move up and down in it, use the arrows on your **keyboard** (*not* your mouse).

Beslutning

Future proces

The board had a discussion about the process for this item. It was agreed that in the future:

- The study board will only look into new courses
- The Evaluation and feedback column will contain the below and if not, the education coordinator will ask the activity responsible to correct it: The study board wants to have two things mentioned in this column for both BA and MA:
 - The feedback to students from teachers during the activity, e.g., collective feedback on assignments handed in during a course.
 - The evaluation to teachers from students according to the evaluation practice and the rotation connected to it (with a remark that changes may occur to the rotation). **Helle** will formulate this and see to it that the text is put on all courses, starting next semester.
- The curriculum column:
As a minimum, a standard book or a central article should be mentioned. The content of this column should be quite short.
If the students are referred to Moodle, the Moodle page must be ready as soon as possible before study start. The referral must be written in the future sense as the students do not have access until they are signed up by the administration.
If not, the education coordinator will ask the activity responsible to correct it.
- The Tilrettelæggelse og indsats column (student workload):
This column should only contain a short description of the full-time study workload. Any other describing text belongs in the Uddybende beskrivelse column (detailed description of content).
If not, the education coordinator will ask the activity responsible to correct it/correct it him-/herself.
- The programme column (MA-activities only):
If the programme is not yet ready, the course responsible can refer to Moodle - but only using the future sense as the students do not have access to Moodle until they are signed up by the administration.
If not, the education coordinator will ask the activity responsible to correct it/correct it him-/herself

Also, Mette, Helle and a student will look further into the future process for approval of course descriptions.

Comments to/tasks related to the activity descriptions for E24 and F25

- **Helle** will contact all course convenors who had their activity marked in yellow or read.
- The winter-intake having been cancelled, the course Problem-oriented Project Work should maybe not be offered anymore. **Helle** asks Bodil. If it should: the group size is 3 students.
- Margit mentions that Martin Lund Kristensen is course responsible for Advanced HRM.
- General comment for Project B and C: Cluster supervisions are still mentioned but they are no longer in the study regulation. This is an item for the May meeting and after the meeting, Mette will be ready with a new description for F25 according to what the board decides in May.
It is noted that if the board continues with cluster supervision, it should be part of the evaluation.
- The study board agreed that there should be a kind of follow-up on the study start where among other things information about evaluation could be shared and where the new students can be reminded about How to RUC.
Mette Apollo looks into this together with the student environment tutor.

Bilag

CourseDescriptions-for-E24-F25.docx

Kvalitetstræk-BAL-VL-E24-F25.vs2.xlsx

Kvalitetstræk-EØ-fagmoduler-E24-F25.vs2.xlsx

Kvalitetstræk-FM-SØK-E24-F25.vs.2.xlsx

Punkt 7: Grade statistics

Meeting in	The Study Board for
Item	[Item, X], [Title]
Task of the board	The study board is asked to get acquainted with the updated grade statistics for ISE distributed between the individual study boards for the period 2015-2023 (winter exam). If the study board have some remarks concerning, e.g., grade distribution, averages, or anything else, the heads of studies are advised to contact the respective activity's responsible. Each study board member should have been granted reading access through this link:  Grades Statistics 4.0 v2.pbix. If you have any questions, please contact Andres Wulff Vissing Christensen on awvc@ruc.dk.
Appendices	Link to grade statistics – see above.

Punkt 8: Drop-out analysis

It is recommended that the study board:

- Gets acquainted with the drop-out analysis 2015-2021 and comments on it.

The report is attached in its entirety. Data about the specific programmes of the study board are also attached. The **main conclusions** can be found on **page 5** of the analysis.

Appendices

1. Memo about the drop-out analysis
2. The drop-out analysis 2015-2021
3. Data about BAL
4. Data about BS
5. Data about VL
6. Data about VS

Beslutning

Remarks made:

- The head of studies makes the remark that we have newer numbers in the recent head of studies reports.
- The numbers are from before the master reform which means that they do not tell if the new programmes have the same issues as seen in the old ones.
- There is a clear Covid effect in 2020 and 2021.

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Drop-out-analysis.2015-21.docx

Frafaldsanalyse 2023.pdf

KA_FRAFALDSANALYSER_2023_v4-BAL.pdf

KA_FRAFALDSANALYSER_2023_v4-BS.pdf

KA_FRAFALDSANALYSER_2023_v4-VL.pdf

KA_FRAFALDSANALYSER_2023_v4-VS.pdf

Punkt 9: Lukket

Punkt 10: Lukket

Punkt 11: Status on the master reform committee work

If there is any news from the committee working with the master reform it will be presented and discussed at the meeting.

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1 - (45) Nye kandidatuddannelser (opdateret).pdf

Punkt 12: Language on the mandatory courses at Virksomhedsledelse

The student members wish to discuss that the language used in the slides at mandatory courses at Virksomhedsledelse is English.

The programme is Danish, the teaching is Danish, the exams are in Danish - but the slides providing among other things the correct vocabulary are in English. This means extra translation work for the students.

Punkt 13: Orientations from the head of studies

- List of qualifications (external examiners) - are all needed qualifications on the list?
- Semester supplementation - figures in Appendix 2
- Presentation from DI (Dansk Industri - employer organisation for industrial employers).
- Subject Selection Day

Beslutning

The board decided to have a discussion at the May meeting of the qualifications of the external examiners.

Bilag

Liste over fagkvalifikationer - EØ.pdf

Data_ISE_supplering_110122.pdf

RUC - samf 2024 02 20 (2).pptx

SubjectSelectionDay-2024.docx

Punkt 14: Orientations from the chair, members and others

John will report on his contact to the other chairs of the master programme study boards.

Punkt 15: Any other business

Beslutning

The Head of Studies suggested to briefly discuss how the meetings are conducted and how the students experience the meetings. It was discussed how topics can be dealt with differently whether they are topics of information or topics that needs more in-depth discussions.

Boardmembers suggested that maybe once a semester or just once a year, the board has a longer meeting, and / or subgroups are also a possibility e.g., in order to discuss complex matters and come up with suggestions to the board.

The students also pointed out, that the discussions sometimes are a bit messy, and more order is needed – for instance respecting the list of speakers, and sticking to the topic.